**Village of Port Byron**  **New York**

“Hub of the Empire State”

July 14, 2025

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

**PUBLIC TO BE HEARD:**

**NEW BUSINESS:**

1. Tallmadge Tire Service quote for Fire Department.
2. SeaBreeze participation with Montezuma and Town of Mentz sending kids. See email to Patricia from Tiffani Sharp.
3. Board members need to approve NYSLRS Standard Work Day.
4. Trustee Bell stated we don’t need to keep track of hours for Trustees. NYSLRS emailed Patricia stating we do. Please see email.
5. NYSLRS needs approval for Patricia to email them the copy.
6. Board members please review all invoices/vouchers before signing. Make sure the invoices/vouchers coincide with one another.
7. Order ticket for the Citizen to give notice to the public for the Budget. Needs a motion or not.
8. John Gilmore has been paid under 50 cents for one year. The raise was not given correctly.
9. DPW water meters were supposed to be installed in November. DPW should hire another employee.
10. Jennifer Clark make a decision on retention room and the filing system.
11. Stephen Applebee be involved more with DPW office duties for DPW advancements.
12. Cannon Priscilla will present.
13. NYCOM conference September 15-19, 2025, we need to know who will be attending.

**OLD BUSINESS:**

1. Priscilla needs a motion to approve hours for cleaning and the pay rate per hour for Patricia to clean inside the building/office.

**COMMUNICATION:**

Resident is asking for us to change the small salesman hose. Patricia checked it out and it is full of mold.

Resident Elliott at 12 Tex Pultz Mayor approved the small pot hole at the end of the driveway to be filled with gravel.

Kevin Foster stated to charge the citizen for the FOIL information. How much do we charge them?

Patricia is training in Latham, NY

**MINUTES:**

1. Review of Minutes for June 9, 2025 to accept minutes as presented.

**FUTURE BOARD MEETING SCHEDULE:**

Monday, August 11, 2025 7 p.m.

**ADJOURNMENT**

\*\*\* Subject to Change\*\*\*