Meeting Minutes May 12, 2025

At a scheduled regular board meeting of the Board pf Trustees of the Village of Port Byron held in the municipal building at 7:14 p.m., the following people were present:

Mayor: Ronald Wilson Trustee: John Bell

Trustee: Pat Fenton

Trustee: Jeff Girvin

Trustee: May Jump (Absent)

Village Clerk: Patricia Ewald

Village Treasurer: Priscilla Pasqua

Others Present: Barbara Clancy

Mayor Wilson called the meeting to order at 7:14 p.m. Mayor Wilson asked everyone to present to please stand for the Pledge to the flag and a Moment of Silence.

Mayor Wilson presented the invitation to the CCAV meeting at the Aurora Wells Golf Club on May 27, 2025. Tickets are $28 each. Tom Blair, municipal attorney will be speaking on the Role of Village Officials. Please let Mayor Wilson know by May 21, 2025 if you plan on attending. Mayor Wilson, Priscilla Pasqua and Patricia Ewald will be attending.

Mayor Wilson moved onto Kevin Fosters report. Kevin requested a key for front door of Village Office.

Mayor Wilson moved onto Highway bids. We received two bids for paving streets. One from Vitale and the other from Upstate Paving. It was discussed the chips lady didn’t like one section done at a time. Mayor Wilson recommended a motion be made.

Motion made by Trustee Girvin.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Mayor Wilson moved onto tree removal quote from Cranebrook. Quote costs and removal was discussed and approved. Trees by Savannah bank will be considered in next years budget. Mayor Wilson recommended a motion be made.

Motion made by Trustee Bell.

Motion seconded by Trustee Girvin.

All in favor: 4-0-1

Mayor Wilson moved onto Police. Ellinwood was fitted for Vest. Patricia will check on having an Officer for the Memorial Day Parade.

Mayor Wilson mentioned Kevin Williamson’s mother is not doing well. Keep his family in your thoughts.

Mayor Wilson moved onto Bills. Bills were discussed and checked by Trustee Girvin, Trustee Fenton, Trustee Bell and Mayor Wilson. Mayor Wilson recommended a motion be made.

Motion made by Trustee: Girvin.

Motion seconded by Trustee: Fenton.

All in favor: 4-0-1

Mayor Wilson moved onto TDS for software to be changed. This was discussed at the last meeting. This was just a reminder to all.

Mayor Wilson moved onto Clerk Patricia and Treasurer Priscilla to have the training done that they need. Discussion by all for their training was extensive. All agree to get them training. Also discussed some overtime be approved for both Clerk Patricia and Treasurer Priscilla as needed.

Motion made by Trustee Bell.

Motion seconded by Trustee Girvin.

All in favor: 4-0-1

Mayor Wilson moved on to Audit. Clerk Patricia will call for estimates on audits. Bushman and Dannible and McKee were brought up by Treasurer Priscilla. Audit estimates must be in by May 31, 2025.

Treasurer Priscilla questioned what invoices/bills go under what account? She is asking permission to move money in proper accounts to pay invoices. This request was approved.

Motion made by Trustee Bell.

Motion made by Trustee Girvin.

All in favor: 4-0-1

Treasurer Priscilla asked for approval to have a company come in to organize the Records Retaining Room? Clerk Patricia will call on grants for this. Mayor Wilson suggested Diane Smith from MRB.

Clerk Patricia moved to ask for approval of the last meeting minutes.

Motion made by Trustee Girvin.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Treasurer Priscilla asked to move $109.00 back to water F2140 $54.00and sewer G2120 $55.00 from the general account A1130.

Motion made by Trustee Girvin.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Treasurer Priscilla also asked to move TA account from police account #3120.1. Treasurer Priscilla mentioned the accounts to be paid Paul Revere and Hartford.

Motion made by Trustee Girvin.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Motion to adjourn the scheduled board meeting on May 12. 2025 by Mayor Wilson.

Motion to adjourn the by Trustee Bell.

Motion seconded by Trustee Girvin.

All in favor: 4-0-1

Trustee Jump absent.

Adjourned at 9:10 p.m.

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Patricia Ewald Village Clerk