Meeting Minutes March 10, 2025

At a scheduled regular board meeting of the Board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson Trustee: John Bell

Trustee: Pat Fenton

Trustee: Jeff Girvin (Absent)

Trustee: Mary Jump

Village Clerk: Sandy Hall

Village Treasurer: Priscilla Pasqua-Godkin

Others Present: Stephen Applebee (DPW Superintendent), Darrin Rooker

Mayor Wilson called the meeting to order at 7:00PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Public to be heard

Mayor Wilson communicated that we need a new truck. There was a quote that we received to repair the old truck for $16929.60. Superintendent Applebee explained the issues with the engine on the old truck. Mayor Wilson stated that it was not worth fixing the old truck. He stated that we received some quotes from ford on a new truck; the quotes were reviewed. Mayor Wilson communicated that we do not need to decide on anything now. Trustee Jump stated that we should get more quotes. Mayor Wilson stated that we need to come up with a plan. No voting was taken at this time.

Resolution to add Priscilla Pasqua-Godkin to all our Village’s Bank Accounts as our newest Treasurer.

Motion made to approve said resolution by Trustee Jump.

Motion seconded by Trustee Bell

All in favor:4-0-1

Trustee Girvin Absent

Stephen Applebee exited at 7:45PM

Resolution to transfer $90.87 from general checking to sewer checking for error correction on paying constellation bill’ this came out of wrong account when paying the bill.

Motion made to approve said resolution to transfer by Trustee Bell.

Motion seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Girvin Absent

Resolution to transfer $164.68 from A1620.4 Building to A1640.4 Garage for error correction for NYSEG bills; came out of wrong account

Motion made to approve said resolution to transfer by Trustee Bell

Motion seconded by Trustee Jump

All in favor: 4-0-1

Trustee Girvin Absent

Resolution to transfer $8315.84 from G4097 General Government, Capital Projectsto G8130.4 Treatment and Disposal; this is from the wire that was received from the EPG Sewer Grant and to put back into sewer account to cover invoices.

Motion made to approve said resolution to transfer by Trustee Bell.

Moton seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Girvin Absent

Treasurer Pasqua-Godkin exited at 8:00PM.

Mayor Wilson moved onto the annual review of the Investment Policy; no changes have been made.

Motion made to approve the Investment Policy with no changes by Trustee Bell.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

Motion made to allow Steve Applebee to attend the training with New York Rural Water on May 19th by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the Koester Gas Cleaning Quote. This is for the gas cleaning services for the sewer plant; cost would be $3628.14.

Motion made to accept quote by Trustee Fenton.

Motion seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the 2025-2026 Holiday Schedule. The holiday schedule was reviewed by the board.

Motion made to approve the 2025-2026 Holiday Schedule by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto reports.

The code report, submitted by CEO Foster, was reviewed. No other questions arose.

The DPW report, submitted by Superintendent Applebee was reviewed. No other questions arose.

The FD report submitted by Chief Rooker was reviewed. The Fire Department had their annual elections on March 3, 2025. We need to vote for the following candidates:

* Chief- Corey Rooker
* First Assistant Chief- Stephen Applebee
* Second Assistant Chief- David Ware

Motion made to accept Corey Rooker as Chief, Stephen Applebee as First Assistant Chief and David Ware as Second Assistant Chief by Trustee Jump.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

No other questions arose.

The police report, submitted by OIC Kalet, was reviewed. No other questions arose.

Mayor Wilson communicated that he would like to re-appoint Darren Rooker as Chairman of the Planning Board for a 5-year term.

Motion made to re-appoint Darrin Rooker as Chairman of the Planning Board for 5-year term by Trustee Jump.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

Motion to approve the reports as presented by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from the prior Village Board Meeting on February 10, 2025.

Motion made to accept the minutes as presented by Trustee Jump.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the pre-audited bills and audit remaining bills of Abstract #10.

General Fund: Vouchers 2788-2820 $14,727.08

Water Fund: Vouchers 1125-1135 $26,108.35

Sewer Fund: Vouchers 1194-1201 $3726.30

T&A Fund: Vouchers 138-139 $351.40

Total: $44,913.13

Motion made to pay abstract #10 of unaudited vouchers, by Trustee Fenton.

Motion seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Girvin Absent

Motion to adjourn the scheduled board meeting on March 10, 2025, by Trustee Fenton.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Adjourned at 8:34PM. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Village Clerk Hall