

Meeting Minutes February 10, 2025

At a scheduled board meeting of the Board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson

Trustee: John Bell

Trustee: Pat Fenton

Trustee: Jeff Girvin (Absent)

Trustee: Mary Jump

Village Clerk: Sandy Hall

Public: Jennifer Chapman (Solar on Earth), Andrea Seamans, Darrin Rooker

Mayor Wilson called the meeting to order at 7:00PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Public to be heard

Andrea Seamons; Application for the park and trails. Mayor Wilson gave a letter of support. A discussion was held around the application for parks and trails. Mayor Wilson asked if we could use the Village of Port Byron as an applicant.

Motion made to make the Village of Port Byron as an applicant on the application for the parks and trail by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Jennifer Chapman from Solar on Earth was here to talk about a credit that is offered off your utility bills. A long discussion was held around solar on earth and utilities bills.

Motion made to sign up by Trustee Jump.

Motion seconded by Trustee Fenton.

All in favor: 2-2-1

Mayor Wilson and Trustee Bell Voted NO

Trustee Girvin Absent

Motion Failed

Jennifer Chapman exited the meeting at 7:52PM.

Andrea Seamons exited the meeting at 7:53PM.

Mayor Wilson moved onto the water bill for Dale Massi. Clerk Hall explained that he is receiving assistance to pay water bill from Catholic Charities of the Finger Lakes. They can't get

the payment sent out until February 14, 2025. They said that they cannot pay any late fees, so the Dale Massi will have to pay that difference.

Motion made to make a one-time exception to extend the water payment with Dale Massi having to pay the late fee to be received by February 21, 2025, by Trustee Jump.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the scat van agreement. Clerk Hall stated that this would be for the 2025-2026 budget as we already paid them for 2024-2025 budget.

Motion made to pay \$750 to Scan Van by Trustee Jump.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the Senior Citizen letter from Lucy Ware. He read the letter out loud. They are requesting \$2500.

Motion made to give the Senior Citizens \$2500 by Trustee Bell.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent.

Mayor Wilson moved onto the 2025 IT contract with extra mile. The cost would be \$658, this is due to having huntress 365. Clerk Hall explained the reason why the price increased.

Motion made to sign the contract with extra mile for \$658 by Trustee Fenton.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto adopting the incident response plan. This was part of NYMIR questionnaire.

Motion made to adopt the incident response plan by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Bell Absent

Mayor Wilson moved onto the Plant IQ quote on cellular data. This is an app that you can get on your phone to see the levels and alerts. A long discussion was held around this. This was tabled until the next board meeting when we can have Superintendent Applebee attend the meeting regarding this.

Motion made to table this until next meeting when Superintendent Applebee will attend by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent.

Mayor Wilson moved onto a letter from Ed Faatz about his water bill. Ed Faatz requested that the 2376 gallons be moved to next quarter. Mayor Wilson stated that he requested water be turned off while he was on vacation, but he used some gallons before water was turned off. Clerk Hall explained the conversation that she had with his wife. She told his wife that a one-time exception was made last time but this is not something we will do every time.

Motion to deny his request to move 2376 gallons to next quarter by Trustee Fenton.

Motion seconded by Mayor Wilson.

All in favor: 4-0-1

Trustee Girvin Absent

Motion made to have resolution to remove former treasurer Jessica Fayette from all the Village's bank accounts by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the annual review of the workplace violence policy. There were no changes made.

Motion made to approve the workplace violence policy by Trustee Jump.

Motion seconded by Trustee Fenton,

All in favor: 4-0-1

Trustee Girvin Absent

Motion made to have resolution to transfer \$232.00 from A1990.4 contingent to A1325.4

Treasurer Contractual by Trustee Bell.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

Motion made to have resolution to transfer \$522.75 from F1990.4 Contingent to F9040.4 Worker's Compensation by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto reports.

The PD report, submitted by OIC Kalet, was reviewed. No other questions arose.

The FD report, submitted by Chief Rooker was reviewed. No other questions arose

The DPW report, submitted by Superintendent Applebee was reviewed. No other questions arose.

The codes report, submitted by CEO Foster, was reviewed. No other questions arose.

Motion to approve the reports as presented by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from the prior Village Board Meeting on January 13, 2025.

Motion made to accept the minutes as presented by Trustee Bell.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the pre-audited bills and audit remaining bills of Abstract #9.

General Fund: Vouchers 2748-2787 \$23,006.86

Water Fund: Vouchers 1112-1124 \$27,395.63

Sewer Fund: Vouchers 1184-1193 \$58,672.14

T&A Fund: Vouchers 135-137 \$563.62

Total: \$109,327.00

Motion made to pay abstract #9 of unaudited vouchers, by Trustee Bell.

Motion seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Girvin Absent

Motion to approve the \$2000 contribution to the Old Mentz Heritage Park for the play by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson stated that we had an interview with Prisilla Pasqua for the treasurer's position, it went well.

A discussion was held around the DPW applications that were received. Superintendent Applebee went through them and picked some out. The board reviewed the applications that Superintendent Applebee picked out.

Motion to hire Priscilla Pasqua as Village Treasurer for \$20 an hour by Trustee Bell.

Motion seconded by Mayor Wilson.

All in favor: 4-0-1

Trustee Girvin Absent

Motion to adjourn the scheduled board meeting on February 10, 2025, by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Adjourned at 9:06PM.

Village Clerk Hall