

Meeting Minutes December 9, 2024

At a scheduled Board Meeting of the Board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson

Trustee: John Bell

Trustee: Pat Fenton

Trustee: Jeff Girvin

Trustee: Mary Jump

Village Clerk: Sandy Hall

Public: Seth Jenson, Darrin Rooker

Mayor Wilson called the meeting to order at 7:00PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Public to be heard.

Seth Jenson passed out a handout to the board. He started off by introducing himself. Seth was here attending the meeting to discuss the wholesale water meeting and the memorandum of understanding. There was a long discussion held around this topic. Trustee Girvin stated that he needs more time before we think about signing the MOU. Trustee Jump asked if we could still attend the meetings if we did not sign the MOU. Seth said that he was unsure about that. Trustee Jump asked the board is anyone interested in signing the MOU or is there more information that you would like Seth to tell us to help us make the decision.

Seth exited the meeting at 8:25PM.

Mayor Wilson moved onto a resolution to correct the dumpster days from May 29th, 2025-May 30th, 2025, to May 29th, 2025-May 31st, 2025, so that we will have it for three (3) days versus two (2) days. He stated that there was an error from the last meeting.

Motion made to have said resolution to correct dumpster days by Trustee Girvin.

Motion seconded by Trustee Bell

All in favor: 5-0

Mayor Wilson stated that we received two (2) quotes back on dumpsters. Clerk Hall stated that she did call three (3) other places; two of them did not have the size that we wanted, and the third one never called back. The board reviewed the quotes.

Motion made to approve Vitale for the dumpsters by Trustee Girvin.

Motion seconded by Trustee Fenton

All in favor: 5-0

Resolution to correct the public hearing from the last meeting that will be held on January 13, 2025, from Local Law #7 of 2024 to Local Law #1 of 2025; concerning the installation of Stop Signs on Maple Ave; this was due to it being in the new year, so the Local Law number starts over again.

Motion made to approve said resolution by Trustee Girvin.

Motion seconded by Trustee Bell.

All in favor: 5-0

Resolution to set public hearing on January 13, 2025, for Local Law #2 of 2025; Overriding the Tax Cap

Motion made to approve said resolution by Trustee Jump.

Motion seconded by Trustee Girvin.

All in favor: 5-0

Mayor Wilson moved onto the Cayuga County Planning Board. He recommended Darrin Rooker to be on the Cayuga County Planning Board again.

Motion to accept Darrin Rooker onto the Cayuga County Planning Board by Trustee Girvin.

Motion seconded by Trustee Jump.

All in favor: 5-0

Resolution to Transfer 252.10 from A1990.4 Contingent to A1325.4 Treasurer Contractual by Trustee Girvin.

Motion seconded by Trustee Jump

All in favor: 5-0

Resolution to Transfer 2631.60 from G1990.4 Contingent to G8130.4 Sewer Contractual to cover the invoice for B&L by Trustee Girvin.

Motion seconded by Trustee Fenton.

All in favor: 5-0

Mayor Wilson stated that a resolution was made to designate the rest of the ARPA fund at the last board meeting; however, it was found out that we would either need to buy the meters now or do a contract by the end of the year. Resolution to buy 15 water meters which includes the encoder and endpoint along with a bag of thru the lid rings with the remaining ARPA fund (\$4279.42) and the remaining difference to cover the cost of meters and thru the lid rings from the Village.

Motion to approve said resolution by Trustee Girvin.

Motion seconded by Trustee Fenton.

All in favor: 5-0

Mayor Wilson moved onto switching our credit card company with the village. We received two (2) back from Lyons and M&T. The third place never returned our call, which was Tompkins Trust. Mayor Wilson communicated that between the two, the interest rate does not matter because we pay the bill off in full each month and no need to worry about balance transfer as we would never do that. Mayor Wilson stated that he recommends going with Lyons because they have more office locations.

Motion made to go with Lyons for our Credit Card by Trustee Girvin.

Motion seconded by Trustee Bell.

All in favor: 5-0

Mayor Wilson moved onto reports.

The codes report, submitted by CEO Foster, was reviewed. No other questions arose.

The FD report, submitted by Chief Rooker was reviewed. No other questions arose

The PD report, submitted by OIC Kalet was reviewed. No other questions arose.

The Treasurer's Report submitted by Treasurer Fayette. All Board Members signed sheet that it was reviewed. No other questions arose.

Motion to approve the reports as presented by Trustee Girvin.

Motion seconded by Trustee Fenton.

All in favor: 5-0

Mayor Wilson moved onto the annual review of the ethics policy. The only thing that needs to be changed is the effective date of December 9, 2024.

Motion made to leave the policy the same except for the effective date by Trustee Girvin.

Motion seconded by Trustee Bell.

All in favor: 5-0

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from prior Village Board Meeting on November 18, 2024.

Motion made to accept the minutes as presented by Trustee Girvin.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Jump Abstained

Mayor Wilson moved onto the pre-audited bills and audit remaining bills of Abstract #7.

General Fund: Vouchers 2690-2714 \$13452.36

Water Fund: Vouchers 1085-1092 \$25079.81

Sewer Fund: Vouchers 1166-1175 \$15833.81

T&A Fund: Vouchers 131-132 \$386.63

Total: \$91,829.96

Motion made to pay abstract #7 of unaudited vouchers, by Trustee Girvin.

Motion seconded by Trustee Fenton.

All in favor: 5-0

Motion to adjourn the scheduled board meeting on December 9, 2024, by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 5-0

Adjourned at 9:43PM.

Village Clerk Hall