

At a regularly scheduled meeting of the board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson

Trustee: Jeff Girvin

Trustee: Patrick Fenton

Trustee: Mary Jump

Trustee: Jeff Emerson

Village Clerk: Caitlin Bacon

Village Treasurer: Diana Warren

Public Present: Mr. DeLue, Mrs. DeLue, George "Bim" Powers (for a portion)

Mayor Wilson called the meeting to order at 7:00 PM. Mayor Wilson asked everyone present to stand for the Pledge of Allegiance and a moment of silence.

Mayor Wilson stated that Mr. Powers, a member of the public, has brought a contract from the Port Byron Snow Panthers Club requesting permission to ride through the Village of Port Byron, as routed on the map, provided.

Mayor Wilson confirmed with Mr. Powers that it is the same contract as last year, other than date changes. Mr. Powers did confirm that it is, he only needs to supply the Village with their insurance certificate that he states will bring to the office.

Motion to allow the Port Byron Snow Panthers to ride on the specific route, through the Village of Port Byron for the 2019-2020 winter, made by Trustee Girvin.

Motion was seconded by Trustee Emerson.

All in favor: 5-0

At 7:03 Mr. Powers exited the Village Board Meeting.

Mayor Wilson presented the Snow and Ice Contract sent from Cayuga County, an agreement for the Village of Port Byron to plow county roads that are within the Village of Port Byron, named Halsey Rd., Pine St., and North Main St. Mayor Wilson read some of the contract aloud, noting that it was the same contract sent and signed last year.

Motion to sign the Cayuga County Snow and Ice Contract made by Trustee Girvin.

Motion was seconded by Trustee Fenton.

All in favor: 5-0

Mayor Wilson returned to public to be heard, asking if there was anything from the public to discuss.

Mr. DeLue stated that the tree in the triangle looks nice and that he has noticed that catch basins should be cleaned throughout the Village.

Mrs. DeLue stated that the snow on Main Street, in the business district, is excessive and cars are parking way out into the road. Mrs. DeLue mentioned that the DPW should be clearing that snow they plow and bring it elsewhere, if need be, with the bobcat and the truck. Mayor Wilson stated that he will be told from the DPW that the sidewalks are private, and the property owners should be clearing this. Mrs. DeLue stated that it is from the road that is piling up.

Trustee Fenton stated that the DPW should be paying special attention to this area and suggested to tell the DPW to clear the snow up to the sidewalks.

Mrs. DeLue asked if it was their job to do this, answered yes, from the Village Board, therefore Mrs. DeLue commented that they (DPW) should know how to do their job without the Board needing to tell them.

Mayor Wilson asked if there was anything else the Public would like to discuss. Nothing else from the public to discuss.

Mayor Wilson presented a letter from the Cayuga County Planning and Economic Development asking for a nomination for a resident of the Village, ideally a member of the Village Planning Board, to represent the Village of Port Byron as a bridge between the Village and the County. Mayor Wilson communicated that the current representative, Mr. Darrin Rooker, is willing to continue as the Village of Port Byron's representative.

Motion to nominate Mr. Darrin Rooker as the Village of Port Byron's representative for the 2020 Cayuga County Planning Board Membership made by Trustee Girvin.

Motion was seconded by Trustee Jump.

All in favor: 5-0

Mayor Wilson presented a request from employee Steve Sims, to pay for his daughter's insurance through college instead of creating a family plan, since she aged out of family health care plus, the Village did for the Fall 2019 semester.

Motion to reimburse Steve Sims for the Spring 2020 semester for the medical insurance expense made by Trustee Girvin.

Motion seconded by Trustee Jump.

All in favor: 5-0

Mayor Wilson brought up the garbage pick up for Christmas Eve and New Years Eve, as it falls on these holiday dates this year. Mayor Wilson stated that the options are keep the Tuesday date or move it to Thursday. Suggestion from the DPW was to leave it the way it is, on Tuesday.

Trustee Girvin made a motion to keep it on Thursday.

Mayor Wilson stated that no motion was needed as that was regular garbage pick up day.

Village Clerk Bacon will communicate to the DPW to keep it on Tuesday.

Mayor Wilson communicated the need for a resolution concerning the upcoming March 18th, 2020 election. Discussion was had regarding the polling hours.

Motion for the location of the March 18th, 2020 election to be held at the Port Byron Municipal building at 52 Utica Street, Port Byron NY 13140 for the hours of 9AM-9PM made by Trustee Girvin.

Motion was seconded by Trustee Fenton.

All in favor: 5-0

Mayor Wilson presented a request from DePaul Group Inc. to extend the current PILOT Agreement until DePaul purchases the property or until December 31st, 2021, whichever comes first. Mayor Wilson explained that nothing in the PILOT Agreement has changed, they only are requesting an extension.

Motion to sign the extension request for the PILOT Agreement made by Trustee Girvin.

Motion was seconded by Trustee Jump.

All in favor: 5-0

Mayor Wilson moved to reports.

The DPW report, submitted by Superintendent Sims. Report was reviewed. Notation that a sewer pump did need to be purchased.

Mayor Wilson communicated that after talking with the Village Attorney, Frank Miller, it appears as though the Village of Weedsport has denied payment for the garbage truck for the reason of the lawyer fees included in the invoice total.

Village Clerk Bacon to send a revised invoice with only the rental amount.

Mayor Wilson returned to reports.

The police report, submitted by OIC Bacon, was reviewed. Mayor Wilson stated that the check was received from Absolute Auction for the sale of the police car and stated that it would say in the revenues until it is eventually transferred to the police reserve.

Notation on the NYS bail reform.

The Code Enforcement report, submitted by CEO Tanner, was reviewed. Notation that the check from DePaul was received for the building permit.

The Treasurer's report, submitted by Treasurer Warren was reviewed. No questions arose.

Treasurer Warren noted that attached to the report was the six-month report of the budget.

No Fire report submitted by Fire Chief Rooker.

Motion to accept all reports, as presented, made by Trustee Girvin.

Motion seconded by Trustee Emerson.

All in favor: 5-0

Mayor Wilson moved to discussion on the CCAV dinner hosted by Port Byron in January. Mayor Wilson stated that he would like to see it booked at the Sunset. Trustee Girvin inquired if there were other options. Mayor Wilson stated that the Port Byron American Legion was an option. Trustee Jump asked if it would be held in the upstairs of the Legion, Mayor Wilson answered yes, but preferred the Sunset. Motion to book the Sunset on January 28th was made by Trustee Girvin. Mayor Wilson stated no vote was needed for this subject.

Mayor Wilson communicated

- a letter from Williamson Law of all the programs and services offered.
- An update from Historian Roe- The application for the historical markers have passed to the next step.
- At St. James Church, in Auburn, this Saturday is the Wreaths Across America Service.
- Comp Alliance gave an update in services, a safe workplace award and stability plans.

Mayor Wilson asked if the Village Board had reviewed the meeting minutes from November 18th, 2019. After reviewing the minutes, Mayor Wilson asked if there was a motion to accept the meeting minutes from prior Village Board meeting, November 18th, 2019 to be approved.

Motion to accept meeting minutes by Trustee Emerson.

Motion was seconded by Trustee Fenton.

All in Favor: 4-0-1

Abstained: Trustee Girvin

Mayor Wilson notified the Village Board that Trustee Emerson had a conversation with Town Supervisor Richard Nielens regarding the money in the bank, per the previous Village Board meeting. Trustee Emerson stated that he believes Mr. Nielens is confusing the meetings and forgetting that the money is not from the Bonadio audit. Trustee Emerson also stated that he asked Mr. Nielens if he had anything in writing stating the money in the bank was to be split a third to each municipality involved and was answered with "no". Trustee Emerson further explained that he then told Mr. Nielens that this would then fall under the correct IMA percentages. However, no progress was made.

Mayor Wilson explained to pay the Cayuga County Office for the Aging their donation, per resolution at the previous Village Board meeting, a budget transfer needed to be made. Mayor Wilson noted that the contingency account it was coming from was 1930.4 to Adult Recreation 7620.4.

Motion to transfer \$317.00 from the Contingency account to Adult Recreation and pay made by Trustee Emerson.

Motion was seconded by Trustee Jump.

All in favor: 5-0

Pre-audited bills and audit remaining bills:

Abstract #7

General Fund: Vouchers 196-222 \$27,823.34

Water Fund: Vouchers 422-427 \$16,803.75

Sewer Fund: Vouchers 516-523 \$4,929.28

T&A Fund: Vouchers 84-85 \$658.22

Total: \$50214.59

Motion to pay the abstract #7, of unaudited vouchers, made by Trustee Emerson.

Motion was seconded by Trustee Girvin.

All in favor: 5-0

Mayor Wilson communicated a letter response from Cayuga County Civil Service regarding the Treasurer position, stating that it is an exempt position and there is no list of possible candidates.

Mayor Wilson then presented the Village Board with a letter from Treasurer Warren, read aloud, requesting the Village Board to accept her resignation for December 31st, 2019, also requesting all unused time, sick, personal, vacation, and to be given and insurance coverage through January 31st, 2020.

Discussion was had regarding the resignation. The Village Board stated that they would allow the 31st of December to be her last day of work, and she would receive all the unused time in January and would receive insurance coverage until January 31st, 2020. To make this happen, Treasurer Warren was asked to change her resignation date to January 31st, 2020. Treasurer Warren did initial the change.

Trustee Girvin stated that if Treasurer Warren would look for work in the future, the Village would be willing to give a good recommendation.

Motion to accept the resignation, dated January 31st, 2020, of employee Treasurer Warren and to be paid all unused time with insurance coverage until January 31st, 2020, made by Trustee Girvin.

Motion was seconded by Trustee Fenton.

All in favor: 5-0

Trustee Emerson communicated to the Village Board that the Port Byron Fire Department is holding their Christmas Party for resident families and children this Saturday.

Mayor Wilson presented the Board with the Village Law book and requested the Village pass a resolution requiring the Village clerk to be present during office hours, before 8AM.

Trustee Emerson questioned if this was in the annual reorganizational items, it was communicated that it is not, Trustee Emerson suggested that it should be each year.

Motion to require the Village clerk to be present during office hours, before 8AM, made by Mayor Wilson.

Motion was seconded by Trustee Girvin.

All in favor: 5-0

The Village Board discussed the schedule for the future board meeting.

The Village Board discussed and decided to move the next board meeting to Friday, December 20th, 2019 at 1PM, should there be any business to discuss.

Village Clerk Bacon to update the website and inform the Village Newspaper, the Citizen, notifying residents of the change.

Mayor Wilson questioned the Village Board if there was anything else to discuss.

Trustee Fenton stated just the catch basins needed to be remembered to be communicated to the DPW.

Trustee Emerson informed the Village Board that the Port Byron ambulance is looking to reach and

exceed 500 calls this year. Trustee Girvin questioned the location of these calls, Trustee Emerson clarified that it does include mutual aid calls, and Weedsport has had trouble finding EMT's, therefore, Port Byron Ambulance responds.

Mayor Wilson questioned the Village Board if there was anything else to discuss. Nothing else to discuss.

Motion to adjourn the regular scheduled Village Board Meeting on December 9th, 2019 made by Trustee Emerson.

All in favor: 3-0

Meeting Adjourned: 8:27PM

Village Clerk Bacon