

At a regularly scheduled meeting of the board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson

Trustee: Jeff Girvin

Trustee: Patrick Fenton

Trustee: Mary Jump

Trustee: Jeff Emerson - absent

Village Clerk fill-in: Diana Warren

Public Present: JoAnne Bell, Caitlin Bacon, Steve Applebee, and Fire Chief Rooker

Mayor Wilson called the meeting to order at 7:00 PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Mayor Wilson moved to public to be heard.

Mayor Wilson communicated that the village has not received the Montezuma Fire Contract. Fire Chief Corey Rooker mentioned that he was told that it was approved and mailed out last Thursday. No contract or payment received as of today. After discussion, the board agreed to send a certified letter to Montezuma stating that a signed contract and monies will be due by the close of business on July 23rd or there will be no contract. With no contract, a call will take place to 911 taking the Village off any list of responsive activities for ambulance coverage. Motion made by Trustee Girvin to send Montezuma Fire Department a certified letter.

Motion seconded by Trustee Jump.

All in favor: 4-0

At 7:30 PM, Steve and Fire Chief Rooker exited the Village Board Meeting.

Caitlin communicated to the Board that she had a hand surgery gone bad. She had an allergic reaction to the bandage which is causing swelling and nerve pain. She will be out of work, per doctor's orders, until August 10th. At that time, she will have used all her accumulated sick time and ask for the board's approval for some of the last week to be unpaid hours. The board suggested that she use her earned personal and vacation time and Caitlin would like to save those since the new year has just started on June 1st. Motion made by Trustee Girvin to allow no pay for the days ending her medical leave.

Motion was seconded by Trustee Jump.

All in favor: 4-0

At 7:40 PM, Caitlin Bacon exited the Village Board Meeting.

Mayor Wilson moved to the Justice audit for year ending 5/31/20 to be reviewed and signed by the board member.

All signed with motion to except reviewed audit by Trustee Girvin.

Motion was seconded by Trustee Jump.

All in favor: 4-0

Mayor Wilson discussed using a sticker system for weekly garbage pick-up like the Village of Weedsport uses for big items. Residence will purchase stickers through the village office. Upon discussion, board decide to table until another date.

Mayor Wilson presented a recommendation to hire Ashley Huband for part time Deputy Clerk/Treasure to start August 3, 2020 with a starting salary of \$17.00 per hour.

Motion to hire Ashley, made by Trustee Girvin.

Motion was seconded by Trustee Fenton.

All in favor: 4-0-1

Mayor Wilson discussed raising Diana Warren's salary by \$1.00, bringing her new salary to \$18.00 per hour starting on June 30, 2020. Motion made to raise salary by Jeff Girvin

Motion was seconded by Trustee Jump.

All in favor: 4-0

Mayor Wilson discussed a request from 71 Rochester Street, to have a credit on sewer for a new pool installed. Request was denied by all.

All in favor: 4-0

Mayor Wilson moved to reports.

The Fire report, submitted by Fire Chief Rooker, was read aloud. No question arose.

The Codes Officer report, submitted by CEO Tanner, was read aloud. No questions arose.

The Treasurer's report, submitted by Diana Warren, was reviewed. No questions arose.

The DPW report, submitted by Superintendent Sims. Report was reviewed. Cold patching needs to be done in some areas including King Street was brought up by Trustee Girvin.

Motion to accept all reports, as presented, made by Trustee Girvin.

Motion was seconded by Trustee Fenton.

All in favor: 4-0

Mayor Wilson communicated a letter by Fire Inspector Kevin Foster retiring as of July 31, 2020. Motion to accept retirement made by Trustee Girvin.

Motion seconded by Trustee Jump

All in favor: 4-0

Mayor Wilson communicated to rehire Fire Inspector Kevin Foster as of August 3, 2020. Motion to accept rehire of Fire Inspector Foster made by Trustee Girvin.

Motion seconded by Trustee Jump

All in favor: 4-0

Mayor Wilson asked if the Village Board had reviewed the meeting minutes from June 15th and June 29, 2020. After reviewing the minutes, Mayor Wilson asked if there was a motion to accept the meeting minutes from prior Village Board meetings, June 15th, and June 29th, 2020, to be approved.

Motion to accept meeting minutes by Trustee Fenton.

Motion was seconded by Trustee Girvin.

All in Favor: 4-0

Pre-audited bills and audit remaining bills:

Abstract #2- fiscal year 2020-2021

General Fund: 392-427 \$32,047.72

Water Fund: 475-480 \$19,092.64

Sewer Fund: 575-583 \$4,385.17

T&A Fund: 6 4167.00

Total: \$55,692.53

Motion to pay Abstract #2, of unaudited vouchers, made by Trustee Jump.

Motion was seconded by Trustee Girvin.

All in favor: 4-0

The Village Board discussed the schedule for the future Board meetings.

The next Village Board meeting is scheduled for July 27th and August 10, 2020.

Mayor Wilson questioned the Board if there was anything else to discuss. Nothing else to discuss.

Motion to adjourn the regular scheduled Village Board Meeting of July 13th, 2020 made by Trustee Fenton.

Motion Second by Mayor Wilson.

All in favor 4-0

Meeting Adjourned: 9:00 PM

Diana Warren in Clerk's Absence