

Meeting Minutes September 27, 2021

At a scheduled public hearing of the board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson

Trustee: Jeff Emerson

Trustee: Jeff Girvin

Trustee: Pat Fenton

Trustee: Mary Jump

Village Clerk: Sandy Hall

Mayor Wilson called the meeting to order at 7:00 PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

No Public to be heard.

Mayor Wilson moved onto amending the local law #3 of 2019 for garbage. Mayor Wilson wrote up a few general changes to add to the current local law. Mayor Wilson communicated that the board could adjust or add anything they would like. If we change anything with the current local law, then it will have to become a new local law for this year. We would need to have a public hearing. Mayor Wilson read out loud the changes he would like to add. Trustee Girvin stated that the part where it mentions violators is vague, and that we should go after the owner because the violators could be long gone. Trustee Emerson suggested doing a sticker system with garbage. A small discussion was held around this idea. It was decided to talk more about the sticker system at the next board meeting.

First motion to have a public hearing to amend the local law 3 # of 2019 made by Trustee Girvin.

Second motion made by Trustee Emerson.

All in favor: 5-0

Mayor Wilson moved onto amending the zoning law for the cannabis local law. Mayor Wilson communicated that he did not change anything in the special use permit. Mayor Wilson read out loud the changes he would like to add in the zoning law. Trustee Emerson stated that he wrote something for the special use permit and hording law. Trustee Emerson communicated that the planning board would need to look it over and approve. Then the zoning board would need to approve it. We will have a public hearing after the zoning board has one. No voting was needed at this time.

Mayor Wilson moved onto making a resolution to adopt the Village Clerk as designated Fair Housing Officer. Clerk Hall stated that by using the title rather than the name of the person; the clerk would automatically become the Fair Housing Officer if any new clerk got hired. We would not need to go through this process again.

First motion to make a resolution to adopt Village Clerk as the fair housing officer made by Trustee Girvin.

Second motion made by Trustee Emerson

All in favor: 5-0

Mayor Wilson moved onto the procurement policy. Mayor Wilson communicated that he wrote up a procurement policy before we ended up locating the original policy. Mayor Wilson read out loud what he wrote up. Mayor Wilson stated that we can add the part he wrote to the original policy. Thoma sent

over an amendment to the village procurement policy that needed to be adopted and sent back along with our procurement policy. Trustee Emerson suggested that we look up the correct numbers to put in. First motion to put correct number in and adopt the procurement policy made by Trustee Emerson. Second motion made by Trustee Girvin.
All in favor: 5-0

Mayor Wilson moved onto re-appointing Dwight Wethey on the planning board. Dwight Term expired in 2020 and he would be re-appointed for another 5-year term. First motion to re-appoint Dwight Wethey on the planning board made by Trustee Girvin. Second motion made by Trustee Emerson.
All in favor: 5-0

Mayor Wilson moved onto Elliot Vanderveer Resignation letter from the planning board and zoning board. Mayor Wilson read the resignation letter out loud. First motion to accept Elliot Vanderveer Resignation letter made by Trustee Girvin. Second motion made by Trustee Emerson.
All in favor: 5-0

Mayor Wilson moved onto a letter From Ronald Powers that he would like to be on the zoning board. Mayor Wilson read the letter out loud. This would be a 5-year term, which will expire in 2026. First motion to appoint Ronald Powers on the zoning board made by Trustee Girvin. Second motion made by Trustee Fenton.
All in Favor: 5-0

Mayor Wilson moved onto conference that Sims and Applebee would like to go to on October 21st. First motion for Sims and Applebee to attend conference made by Trustee Jump. Second Motion made by Trustee Fenton.
All in favor: 5-0

Mayor Wilson moved onto a dinner that Judge Bell would like to attend for Cayuga County Magistrate on October 21, 2021. First motion that Judge Bell may attend the dinner on October 21 made by Trustee Girvin. Second motion made by Trustee Jump.
All in favor: 5-0

Mayor Wilson questioned the Board if there was anything else to discuss. Nothing else to discuss. Motion to adjourn the scheduled Village Board Meeting on September 27, 2021, made by Trustee Jump. Second motion made by Trustee Emerson.
All in favor 5-0
Meeting Adjourned: 7:46PM

Village Clerk Hall