

At a regularly scheduled meeting of the board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson

Trustee: Jeff Girvin-absent

Trustee: Patrick Fenton-absent

Trustee: Mary Jump

Trustee: Jeff Emerson

Village Clerk: Caitlin Bacon

Village Treasurer: Diana Warren-absent

Public Present: Mr. DeLue, Mrs. DeLue

Mayor Wilson called the meeting to order at 7:02PM. Mayor Wilson asked everyone present to stand for the Pledge of Allegiance and a moment of silence.

Mayor Wilson asked if there was anything the Public would like to discuss.

No Public discussion.

Mayor Wilson addressed the Village Board of the previous Board Meeting's public comment by stating that the DPW did attempt to remedy the water flow near 28 Pine Street by digging out the ditch, water is flowing correctly.

Mayor Wilson informed the Village Board that the Office received a letter from Magee Volunteer Fire Department in Seneca County asking if the Village would approve their gaming license for the Village of Port Byron jurisdiction.

Motion to sign to approve the license application for the Magee Volunteer Fire Department to be sent to the Gaming Commission of New York State made by Trustee Emerson.

Motion seconded by Trustee Jump.

All in favor: 3-0

Mayor Wilson presented a letter from Insurance Services Office, Inc. (ISO) stating that they have completed an analysis of the building codes adopted the Village of Port Byron and the efforts put forth to properly enforce those codes. The resulting Building Code Effectiveness Grading Classification is 4 for 1 and 2 family residential property and 4 for commercial and industrial property. This means that the Village of Port Byron was previously rated a 7 and is now a 4, resulting in a positive direction. ISO is a licensed rate service organization that provides advisory insurance underwriting and rating information to insurers. The BCEGS Classifications are distributed by ISO for use by property/casualty insurers to assist in underwriting residential and commercial properties. Therefore, what this means for homeowners is their homeowners policy premium could decrease.

Mayor Wilson informed the Village Board that Historian Roe did investigate the APHNYS dues for 2019 and unfortunately, the association does not prorate the amount. The Village Board discussed and decided for Historian Roe to begin the APHNYS membership in 2020.

Mayor Wilson presented the need to discuss the fire contract with the Town of Mentz for the 2019-2020 year. Mayor Wilson explained that in the past, the Village Board has agreed to a three percent increase. Due to the limited Village Board members present, a motion to prepare and sign a contract for fire protection in the Town of Mentz in the amount of a three percent increase from the prior year's contract, made by Trustee Emerson.

Motion seconded by Trustee Jump.

All in favor: 3-0

Trustee Emerson questioned if the Village Board would like to also discuss the Montezuma Ambulance contract, as well.

The Board discussed the contract. Mayor Wilson calculated a three percent increase to be \$6,334.50.

Due to the limited Village Board members present, a motion to prepare and sign a contract for ambulance protection in the Town of Montezuma in the amount of a three percent increase from the prior year's contract, made by Trustee Emerson.

Motion seconded by Trustee Jump.

All in favor: 3-0

Mayor Wilson presented a Water Works Conference that DPW Superintendent Sims and MEO Applebee have asked to attend to continue their water licenses.

Motion to allow DPW Superintendent Sims and MEO Applebee to attend the Water Works Conference made by Trustee Jump.

Motion seconded by Trustee Emerson.

All in favor: 3-0

Mayor Wilson gave an update on the garbage truck situation with the Village of Weedsport. stating that the Lawyer called and said that the Weedsport Village Board did not sign the contract and therefore, did not take Port Byron's Garbage Truck. Mayor Wilson also reported that the Lawyer stated that the Village of Port Byron can submit an invoice to the Village of Weedsport for services rendered for the weeks they did use.

Motion to prepare and send an invoice to the Village of Weedsport for service rendered for the \$400/week for 11 weeks, totaling \$4,400, and for all lawyer fee's past and future made by Trustee Jump.

Motion seconded by Trustee Emerson.

All in favor: 3-0

Mayor Wilson gave an update on the Empire State Trail Grant in Schasel Park, after reaching out to the contractor, he stated that the cement, per state law must cure for 28 days, and therefore, no construction has been completed.

Mayor Wilson gave a reminder that all employees do need to coordinate with Village Clerk Bacon to complete their sexual harassment training. Village Clerk Bacon gave an update that during the NYCOM conference, Comp Alliance was a vendor and she was able to get more options to take the course. Comp Alliance will come to Port Byron specifically, employees can go through the NYMIR site directly, on their own time, take the course, and a report will generate that they did complete it, or Village Clerk Bacon can continue coordinating times to come in and take it during office hours.

The Village Board stated that Comp Alliance does not need to come out, the other two options will suffice.

Mayor Wilson asked if the Village Board had reviewed the meeting minutes from September 9th, 2019. After reviewing the minutes, Mayor Wilson asked if there was a motion to accept the meeting minutes from prior Village Board meeting, September 9th, 2019, to be approved.

Motion to accept meeting minutes by Trustee Jump.

Motion was seconded by Trustee Emerson.

All in Favor: 3-0

Mayor Wilson gave the Village Board a synopsis of classes he attended at NYCOM and passed out some power point presentations.

Mayor Wilson mentioned:

- Policies and Procedures: the must have and should have's
 - Trustee Emerson stated that he would be willing to work on policies and procedures with Village Clerk Bacon. Trustee Jump supported this.
- Claims Processing: looking into changing the way the Village completes
- Grants
- Health insurance and why premiums are so high

The Village Board discussed the schedule for the future board meeting. Due to the Columbus Day holiday, the October 14th, 2019 Board Meeting has been rescheduled to October 21st, per last Village Board Meeting. Due to the Veterans Day holiday, on November 11th, 2019 the Board Meeting has been rescheduled to November 18th, 2019.

Village Clerk Bacon to update the website and inform the Village Newspaper, the Citizen, notifying residents of the changes.

Mayor Wilson questioned if the Village Board needed to discuss the Police car and how to sell it. Trustee Jump and Village Clark Bacon reminded Mayor Wilson that in the resolution to mark the police car as surplus, that it can be auctioned per the best way to do so, as possibly mentioned by a law enforcement auction agency.

Mayor Wilson questioned the Village Board if there was anything else to discuss. Nothing else to discuss.

Motion to adjourn the regular scheduled Village Board Meeting on September 23rd, 2019 made by Trustee Emerson.

All in favor: 3-0

Meeting Adjourned: 8:09PM

Village Clerk Bacon