

Meeting Minutes September 11, 2023

At a scheduled public hearing of the Board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson

Trustee: John Bell

Trustee: Pat Fenton

Trustee: Jeff Girvin (Absent)

Trustee: Mary Jump

Village Clerk: Sandy Hall

Village Treasurer: Ashley Huband

Public: Mark Emerson, Kevin Foster (CEO), Joanne Pitcher, Tim Lyon, Darrin Rooker

Mayor Wilson called the meeting to order at 6:58PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Public to be heard.

Joanne Pitcher wanted to know if there are any updates about Ray Starring. CEO Foster gave her an update on the status.

Joanne Pitcher and Tim Lyons exited the meeting at 6:59PM.

Mark Emerson communicated that he was here about the fire contract. He would like to know what the village has spent in the last 4 years on equipment, building and contractual. A discussion was held about the cost and the reserve accounts.

Treasurer Huband submitted a letter of resignation to the board that she will be resigning. She communicated that it has not been healthy and is taking a toll on her. She stated that she is darn good at her job. In her letter, she stated that she can do her job in 8 hours or less. She stated that it has been difficult between herself and Sandy. She communicated that she loves her job, and her numbers are usually on. Treasurer Huband stated that if they ever need anything; they can call her. No voting was needed at this time.

ADDEDUM ADDED: On September 11, 2023, at 6:30PM; prior to regular meeting Ashley Huband met with Mayor Wilson in the board room and handed him a copy of the resignation letter. Reading it and explaining to her why shorter hours won't work or be acceptable to him. Mayor Wilson accepted her resignation as of September 28, 2023.

Treasurer Huband exited the meeting at 7:20PM.

Mayor Wilson moved onto the Paving quote for the back parking lot. Trustee Jump asked how much would be left in the ARPA fund if we did the paving. Mayor Wilson communicated that there would be about \$30,000. Trustee Jump stated that she just didn't want us to get into a situation that may arise with the sewer plant.

Motion made to sign the Vitale quote to pave the back parking lot for \$58,400 by Trustee Bell. Motion seconded by Trustee Fenton.

All in favor: 3-1-1
Trustee Jump Abstained.
Trustee Girvin Absent.

Motion was made to approve the street paving quote for Maple and Main Street for \$3640.00 by Trustee Bell.

Motion seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Girvin Absent.

Mayor Wilson moved onto the board meeting in October; this needs to be changed due to Columbus Day. Mayor Wilson asked if we wanted to move it to October 10th, 11th, or the 16th. Trustee Bell communicated that we should move it to October 16th because October 10th is court night.

Motion was made to change the October 9th board meeting to October 16th due to Columbus Day by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent.

Mayor Wilson moved onto an email that went to Judge Bell from the New York State Magistrates Association about the New York Senate Bill S-00139B. Joann forwarded the email to us because a resolution would need to be made if we are opposed to the bill. A discussion was held around this.

Motion was made to sign the resolution in opposition to New York State Senate Bill S-00139B and Assembly Bill A-1358B by Trustee Jump.

Motion seconded by Trustee Fenton

All in favor: 3-1-1

Trustee Bell Abstained

Trustee Girvin Absent.

Mayor Wilson moved onto the agreement with Aqueous to fix the water tower leak; the cost would be \$3900. A discussion was held about the water tower.

Motion was made to sign the agreement with Aqueous by Trustee Jump.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent.

Mayor Wilson moved onto reappointing Kevin Foster as CEO for a 2-year term. Mayor Wilson communicated that he recommends reappointing Kevin Foster as CEO.

Motion was made to reappoint Kevin Foster as CEO for a 2-year term by Trustee Jump.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent.

CEO Foster exited the meeting at 7:49PM.

Mayor Wilson moved onto the Zenner meters. Mayor Wilson communicated that it does not work properly. Mayor Wilson suggested that we buy 10 or 12 badger meters to replace the Zenner meter. Clerk Hall explained the situation that we experienced with Zenner.

Mark Emerson exited the meeting at 8:03PM.

Motion was made to order 12 badger meters by Trustee Bell.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent.

Mayor Wilson moved onto an email that came about wanting to put a free library in. A discussion was held about this. The board does not think that this would be a good idea because they are worried that it will be destroyed. No voting taken at this time.

Mayor Wilson moved onto doing a transfer to cover invoices. He communicated that we would need to transfer 17K from State Aid Chips A3501 to Streets Contractual A5110.4. This will be transferred back once the chips money comes in.

Motion was made to do said transfer by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-1-1

Trustee Girvin Absent.

Mayor Wilson moved onto the emergency switch for the boiler. Per the inspection we had on August 2, 2023; they said we needed an emergency switch for the boiler. The quote that came in was for \$335.

Motion was made to get the emergency switch for the boiler by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent.

Mayor Wilson moved onto reports.

The Codes Report, submitted by CEO Foster, was reviewed. No other questions arose.

The DPW Report, submitted by Superintendent Applebee, was reviewed. A small discussion was held about 8 First Hill Street water. No other questions arose.

The PD report, submitted by OIC Kalet, was reviewed. In her report, she is requesting to use a small portion of funds to purchase candy/bags for youth to hand out on Halloween. The board has no issue with this. No other questions arose.

The FD report, submitted by Chief Rooker, was reviewed. No other questions arose.

The Treasurer Report, submitted by Treasurer Huband, was reviewed. No other questions arose.

Motion was made to accept the reports as presented by Trustee Bell.
Motion seconded by Trustee Fenton.
All in favor: 4-0-1
Trustee Girvin Absent.

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from prior Village Board Meeting on August 14, 2023.
Motion made to accept the minutes as presented by Trustee Fenton.
Motion seconded by Trustee Bell.
All in favor: 4-0-1
Trustee Girvin Absent.

Mayor Wilson moved onto the pre-audited bills and audit remaining bills of Abstract #4.
General Fund: Vouchers 2129-2170 \$15753.74
Water Fund: Vouchers 919-931 \$18770.04
Sewer Fund: Vouchers 1004-1011 \$2429.13
T&A Fund: Vouchers 98-99 \$415.66
Total: \$37368.57
Motion made to pay abstract #4 of unaudited vouchers, by Trustee Bell.
Motion seconded by Trustee Fenton.
All in favor: 4-0-1
Trustee Girvin Absent.

Motion made to adjourn the scheduled Village Board Meeting on September 11, 2023, by Trustee Jump.
Motion seconded by Trustee Bell.
All in favor: 4-0-1
Trustee Girvin Absent.
Meeting Adjourned: 8:34PM.

Village Clerk Hall