Meeting Minutes: November 16, 2020

At a scheduled public hearing of the board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson Trustee: Jeff Girvin

 Trustee: Jeff Emerson

 Trustee: Patrick Fenton

 Trustee: Mary Jump

Village Clerk: Sandy Hall

Public Present: Jerry Knickerbocker, Mr. Mullens

Mayor Wilson called the meeting to order at 7:00 PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Mayor Wilson explained due to the executive order, we need to keep the meeting no more than an hour, possibly doing Zoom for future meetings.

Mayor Wilson moved to public to be heard.

Mr. Knickerbocker, as public present, took the floor stating that he merged 2 of his properties. He stated that he spoke to Caitlyn, the pervious Village Clerk, in the past to possibly getting rid of the debt service at 22 King Street. Mayor Wilson explained that if the debt service is reduced that it would be half the debt because of the vacant lot on the property. Mayor Wilson stated that the decision to get rid of the debt service must go through the board, not the office. Mr. Knickerbocker said that both properties are now in one tax map, so he asked to have the whole debt service eliminated on 22 King street. Trustee Emerson asked if there were any ordinance that said anything about a parcel being put together. Trustee Fenton stated would they claim the meter if the trailer is gone. Trustee Girvin said that they are unsure if the meter is still there. Trustee Emerson said that we need to check with Sims to see if the meter is still there. Discussion was held weather they should move the meter if it is still there.

First motion to have parcel for one water bill pending the removal of the meter moved

made by Trustee Girvin

Second motion made by Trustee Emerson

All in favor: 5-0

Mr. Knickerbocker excited the board meeting at 7:15PM

Mayor Wilson presented the Wethey memo, which asked if there could be a credit given to his next bill due to a pipe that was broken causing a leakage. The leak caused more water to be used. Mayor Wilson said that we can take the average usage to get the difference and give a credit back on his next bill.

Mayor Wilson said that Josh Brundage was a similar situation that he wanted a credit on his next bill. Mr. Brundage put a pool in back in July and he did in fact have a permit to put pool in. Mayor Wilson said that we should take the average usage, to get the difference and credit his next bill.

First motion to give credit to Wethey for leakage and Josh Brundage for his pool on their next bill

made by Trustee Girvin

Second motion made by Trustee Jump

All in favor: 5-0

Mayor Wilson presented the snow panther snowmobile club memo that said if they can have permission to run their snowmobile trail through the village of Port Byron. Mayor Wilson stated that it was the same as last year.

First motion made by Trustee Girvin

Second motion made by Jump

All in favor: 5-0

Mayor Wilson moved onto a letter from Lucy Ware asking to pay Dr. Brundage for the annual physical examination that is done every year for the members of the Port Byron Fire Department.

First motion to pay this bill made by Trustee Girvin

Second motion made by Trustee Jump

All in favor: 5-0

Mayor Wilson discussed going back to TDS from Spectrum. Mayor Wilson stated that we have had nothing but issues with Spectrum since we got them. Ever since we switched to Spectrum, the phones have not been working property. We only have one phone line rather than two. Our fax machine has not been working for the past month; they ported the wrong number as our fax machine causing issues with both our fax and phones. Spectrum wanted to charge us more to get someone in to fix the issues they caused us. We had to send our guys to pick up some more jacks to get our phone line working. Treasurer Huband spoke to Spectrum several times over the course of the month. She got our whole bill waived that was charged to us due to services not working properly since we switched to Spectrum. TDS did in fact, come out on 11/16/2020 to switch services back in the garage.

Mayor Wilson moved onto a discussion about the old printer issue. After multiple phone calls to get someone on the phone from the old printing company, Treasurer Huband finally was able to speak with someone that could help us, she managed to save over $1000 to get us out of the old contract that was automatically renewed.

Mayor Wilson moved to resignations.

Officer Catalfano summitted a letter of resignation from the Port Byron Police Department.

In the PD Report, summited by OIC Kalet, asked if they could fill the vacancy. Mayor Wilson said that if they are qualified to bring them in. All Employees must be fingerprinted and no longer can accept ink cards. Trustee Emerson said that if they are qualified, that the first- and second-generation ink scan electronic fingerprint machine are available.

First motion to accept Catalfano resignation made by Trustee Girvin

Second motion made by Trustee Jump

All in favor: 5-0

Mayor Wilson moved to the treasury report, FD report and Sims report as presented. Trustee Fenton asked if they put a new toilet in at the treatment plant according to Sims report.

First motion to accept report as presented made by Trustee Girvin

Second motion made by Trustee Emerson

All in favor: 5-0

Mayor Wilson discussed that once everyone has reviewed the treasury report to please sign the sheet saying that they looked at the report, this will be in the office to sign.

Mayor Wilson discussed the reviewing of October 19th minutes. Mayor Wilson stated due to the Hire of new Clerk Hall, being her first time thrown into doing the minutes; it just needed to be formulated better so that if the public wanted to see it. This was not voting on.

Mayor Wilson asked if there were any questions on the audit bills that needs to be paid.

No questions arose.

First motion to pay bills as presented made by Trustee Girvin

Second motion made by Trustee Jump

All in favor: 5-0

Mayor Wilson discussed the possibility of future meeting through Zoom. Village Clerk Hall stated that Treasurer Huband did in fact set up a password for us if we wanted to do future meeting on Zoom.

Mayor Wilson questioned the board if there is anything else to discuss. Nothing else to discuss.

Motion to adjourn the scheduled village board meeting on November 16,2020 made by Trustee Girvin

Second motion made by Trustee Jump

All in favor: 5-0

Meeting adjourned: 7:51 PM

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 Village Clerk Hall