

At a regular scheduled meeting of the board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, following were present:

Mayor: Ronald Wilson

Trustee: John Bell

Trustee: Patrick Fenton

Trustee: Mary Jump

Trustee: Jeffery Girvin-absent

Village Clerk: Caitlin Bacon

Village Treasurer: Diana Warren

Public Present: Fire Chief Rooker, Eugene DeLue, Eloise DeLue

Mayor Wilson called the meeting to order at 7:03PM and opened with the Pledge of Allegiance and a moment of silence.

Mayor Wilson asked the public if there was any matter to discuss. No public comments.

Mayor Wilson moved to the first item on the agenda and informed the Village Board of a meeting with Charles Creagh, with the Empire State Trail Grant, at Schasel Park regarding a proposal for a trail head location. Details were discussed, as a repair station and a bike rack would be installed as part of this grant, at no cost to the Village.

A present public resident asked if there would be any increased liability to the Village insurance, question was answered as nothing was assumed to change any insurance policies.

The Village Board did believe this to be a positive impact on the park and Village and would like to move forward.

Mayor Wilson informed the Village Board of a proposal from Weedsport and Brutus regarding a bid proposal for an audit agency, as Cuddy and Ward has dropped municipalities. Concerns regarding the recommended audit agency surfaced as well as advertising with another municipality for bids. Further investigation of possible audit agencies may be required.

The Village Board reviewed the Sexual Harassment Policy and signed their acknowledgements. Village Clerk Bacon to distribute to the Village employees.

Mayor Wilson moved to reports.

The DPW report, submitted by Superintendent of Public Works Steve Sims, was reviewed and read line by line. Question regarding the information on the steps of the garbage truck needing to be repaired. An accident report will need to be submitted. The MIOX system issue also arose, Village Clerk Bacon reported that the part was received and installed and is working properly.

The Police report, submitted by Interim OIC Bacon, was reviewed. No questions arose.

The Code Enforcement report, submitted by CEO Tanner, was reviewed with emphasis on the three individuals that were given appearance tickets for November 20th, 2018 court.

The Treasurer's report, submitted by Treasurer Warren, was reviewed. No questions arose.

The Fire report, submitted by Chief Rooker, was presented by Chief Rooker. No questions arose.

Mayor Wilson informed the board of a packet, submitted by Superintendent Steve, regarding the information given at the meeting for the Re-watering of the Canal Grant, held at the Weedsport school in November. Mayor Wilson pointed out major bullet points and passed the packet around the to the Board members.

Mayor Wilson informed the Village Board of his investigative results of the sewer rate change. If the Village would like to change the sewer rate, it does have to be done by local law. The Village Board will keep an eye on the Sewer account and revisit a potential rate change.

Mayor Wilson started a discussion regarding the NYSEG light conversion. The Village Board would like to have NYSEG change out the bulbs to the equivalency to what they are currently and go with the clear white in color.

Village Clerk Bacon to inform contact from NYSEG, Tim W. of the decision for the agreement to be drafted and for Mayor Wilson to sign final copy when Tim from NYSEG completes from information gathered.

Village Clerk Bacon gave update of the High Impact Energy grant, Energy Upgrades Impact Item, that a lapse in the Sewer NYSEG bill was found and needed to request the fiscal year of 2012 and 2014 from NYSEG. A \$30.00 fee was needed for NYSEG to pull the account and forward the bills needed for the kilowatt and gas usage for the missing months.

Mayor Wilson asked the Village board of opinion of garbage pick up for the holiday weeks of Christmas and New Year, as they fall on a Tuesday. Agreement for the garbage to be picked up on Wednesday. Village Clerk Bacon to publish an ad in the Auburn Shopper, sent to all residents of garbage pick up date change.

Village Clerk Bacon also to publish an ad reminding of winter overnight parking.

Mayor Wilson gave a flood update of the Canal Corp. and the County representatives coming to the canal. The Canal Corp. did some work clearing out the brush and some tree's where Cold Spring Brook meets the canal and has stated that they will be contacting the DEC for permits needed to do more work to resolve the flooding issue.

Mayor Wilson communicated the Water project close out date to be March of 2019. Currently working with Municipal Solutions and the EFC to complete the requirements for the close out.

Mayor Wilson informed the Village Board of a Water Works conference on December 6th in Waterloo that Superintendent Sims and MEO Applebee have requested to attend to finish their continuing education credits for the year.

Motion for Superintendent Sims and MEO Applebee to attend Water Works conference on December 6th in Waterloo, made by Trustee Jump.

Motion was seconded by Trustee Fenton.

All in favor: 4-0

Mayor Wilson asked if there was a motion to accept the meeting minutes from prior Village Board meeting, October 15th, 2018, to be approved.

Motion to accept meeting minutes by Trustee Bell.

Motion was seconded by Fenton.

All in Favor: 4-0

Mayor Wilson asked if there was a motion to accept the unaudited vouchers

Pre-audited bills and audit remaining bills:

Abstract #4

General Fund: Vouchers 139-168 \$40,418.32

Water Fund: Vouchers 290-301 \$26,806.82

Sewer Fund: Vouchers 341-352 \$14,345.81

HA Fund: Vouchers 105 \$8.14

T&A Fund: Voucher 49-50 \$210.74

Total: \$81,789.83

Motion to pay the unaudited bills made by Trustee Bell.

Motion was seconded by Trustee Fenton.

All in favor: 4-0

Discussion of future Village Board meetings decided for December 10th, unless a second meeting in November was required for a pressing matter.

Mayor Wilson asked if there was anything else to discuss.

Chief Rooker asked the Village Board if they might like him to go over the numbers for the Montezuma Ambulance, in case any questions arose.

Chief Rooker explained that this year, to date, 23 calls have been answered in Montezuma from Port Byron Ambulance responding. (broken down to \$256 per call)

Last year, 2017, 36 calls were answered in Montezuma from Port Byron ambulance responding. (broken down to \$163 per call)

Chief Corey explained that the closest ambulance around would be AMR, and their base price for a call is \$675+mileage, making each call roughly around \$900.

Mayor Wilson asked if there was anything else to discuss.

Mrs. DeLue asked if she could speak, and asked:

- What happened to a vehicle that they had called in for attaching to a fire hydrant; answered, the contractor was billed, and they paid.
- What happened to the "Welcome to Port Byron" sign that was taken down for the building to be painted; answered, the sign was rotted and unsure if it can be remounted.
- If Port Byron had ever considered partnering with Mentz for auditing services; answered, it was unsure if they even had an auditor.
- About the list of the people on the OTR for code enforcement, if there were court dates; answered, they have court dates for the 20th.
- Was wondering why she saw the police car out on the streets instead of the SUV; answered, they do rotate the cars weekly.

Mayor Wilson asked if there was anything else to discuss.

Trustee Bell mentioned the flow pipe near the park, water seems to be rising.

Trustee Fenton asked if there were any updates on the animal ordinance regarding dog feces. Village Clerk Bacon informed that letters, a joint effort from CEO Tanner, were sent to all property owners in the area, I-OIC Bacon had knocked on several doors in the area and handed residents a copy of the ordinance and warned of ticketing.

Trustee Fenton also inquired about the garbage. Village Clerk Bacon stated that the DPW has started marking the bags.

Village Clerk Bacon and Treasurer Warren updated the Village Board of water accounts overdue and shut offs scheduled for 11/15/18.

Mayor Wilson brought up the matter of probation for new employee, Adam Ferri.

Motion to waive the rest of Adam Ferri's probationary period, and retroactive the probationary period to cease November 1st, 2018, made by Trustee Fenton.

Motion was seconded by Trustee Bell.

All in favor: 4-0

Adam Ferri will begin to accrue sick days and have probated personal time, equating to three days for the remainder of current fiscal year.

Mayor Wilson questioned the Village Board if there was anything else to discuss. Nothing else to discuss. Motion to adjourn the regular scheduled Village Board Meeting on November 14th, 2018 made by Trustee Jump.

Motion was seconded by Trustee Fenton.

All in favor: 4-0

Meeting Adjourned: 8:33PM

Village Clerk Bacon