

Meeting Minutes May 8, 2023

At a scheduled public hearing of the Board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson

Trustee: John Bell

Trustee: Pat Fenton

Trustee: Jeff Girvin

Trustee: Mary Jump

Village Clerk: Sandy Hall

Village Treasurer: Ashley Huband

Public: Darrin Rooker, Jay Grasso

Mayor Wilson called the meeting to order at 7:03PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Public to be heard.

Mayor Wilson communicated that Jay Grasso from G&G Grant was called because we may want to look for a new grant writer.

Jay Grasso gave us some background history of himself. He communicated that he started back on his own in 2014 and has 5 employees now. Jay communicated that they help communities qualify. He stated that most of their communities are small villages, which are the best. He stated that if a grant is found, you can call to see if you qualify. Jay asked what are the needs that we would like to see. Trustee Fenton stated that we would like to see a salt shed and sidewalks. A discussion was held about different grants that may be available out there; including salt sheds, playground/parks, revitalization grants, restore NY and NY forward grants. Mayor Wilson stated that we need to make a request for a proposal for a new grant writer. Jay stated that you do not need one because it is a professional service. He said that if we would like to do one, then let him know so he can send us a proposal.

Jay exited at 8:00PM.

Mayor Wilson opened the public hearing on Local Law # 3 of 2023, amending Local Law # 3 of 2019 on Sewer Rate Use at 8:00PM.

Darrin Rooker would like to thank Mayor Wilson for coming to the event that was a dedication for Tom Grasso. During the event, they used Port Byron to do a bike ride. Darrin Rooker talked about other events that may go on at the Samuel Center.

Mayor Wilson moved onto the constellation contract that will start in September. Mayor Wilson communicated that the rates are as follows:

- 12 months; .06932

- 24 months; .06876
- 36 months; .06863

A discussion was held that the prices will only be going up.

Motion was made to sign the 36-month contract at .06869 by Trustee Girvin.

Motion seconded by Trustee Bell.

All in favor: 5-0

Mayor Wilson moved onto the Mirabito pricing quotes that will start in November. Mayor Wilson communicated that the pricing are as follows:

- 12 months; 0.435
- 18 months; 0.460
- 24 months; 0.478
- 30 months; 0.489

Mayor Wilson stated that he thinks we should go with the 24 months. Trustee Girvin stated that he thinks we should do the 30 months, this way we do not need to worry about it for a while.

Motion was made to go with the 30 months at 0.489 with Mirabito by Trustee Girvin.

Motion seconded by Trustee Bell.

All in favor: 5-0

Mayor Wilson moved onto the J&J Equipment Street Sweeper for next year. Mayor Wilson communicated that it will be April 24, 2024-May 1, 2024, same week as this year.

Motion made to have the Street Sweeper the week of April 24, 2024-May 1, 2024, by Trustee Girvin.

Motion seconded by Trustee Fenton.

All in favor: 5-0

Mayor Wilson moved onto a resolution to do transfers as follows:

- \$2466.52 from Fire Department Equipment A3410.2 to Fire Department Contractual A3410.4
- \$100.12 from Playground Equipment A7140.2 to Playground Contractual A7140.4
- \$7137.67 from Contingent A1990.4 to Buildings A1620.4
- \$247.54 Clerk Equipment A1410.2 to Clerk Contractual A1410.4
- \$1066.89 from Street Equipment A5110.2 to Street Contractual A5110.4
- \$2236.83 from Contingent A1990.4 to Street Contractual A5110.4
- \$1840.14 from Contingent A1990.4 to Refuse Collection Contractual A8160.4
- \$1454.29 from Sewer Contingent G1990.4 to Treatment & Disposal Contractual G8130.4
- \$1000.00 from Sanitary Sewers G8120.4 to Treatment & Disposal Contractual G8130.4
- \$1000.00 from Sewer Admin G8110.2 to Treatment & Disposal Contractual G8130.4
- \$10000.00 from ARPA F688 to Treatment Personal G8130.1
- \$10000.00 from ARPA F688 to Treatment & Disposal Contractual G8130.4

- \$8432.00 from ARPA F688 to Transmission F8340.4
- \$5785.00 from Sewer Treatment G8130.4 to Water Transmission F8340.2

Mayor Wilson stated part of this was due to many replacements and unexpected pay off in the course of a year. Mayor Wilson communicated that some of this will come from the ARPA fund for water/sewer to pay for the replacements that should have been fixed years ago.

Motion made to do said transfers by Trustee Girvin.

Motion seconded by Trustee Bell.

All in favor: 5-0

Mayor Wilson moved onto advertising for the DPW position. Trustee Girvin stated that he thought we were going to wait. Mayor Wilson stated that he asked Stevie if he knew anyone. We need to advertise with civil service for the position. A discussion was held about the DPW position and what the payrate would be. Trustee Girvin stated that we got burnt the last few times. Mayor Wilson stated that we will need someone eventually with Shane not able to drive; it would be different if he could drive.

Motion made to advertise for the DPW position by Trustee Girvin.

Motion seconded by Trustee Jump.

All in favor: 5-0

Mayor Wilson moved onto reports.

The FD report, submitted by Chief Rooker, was reviewed. A small discussion was held about the new fire truck. No other questions arose.

The DPW Report, submitted by Superintendent Applebee, was reviewed. Trustee Girvin asked can anyone else pickup besides Brillo. No other questions arose.

The Codes Report, submitted by CEO Foster, was reviewed. No other questions arose.

The Police Report, submitted by OIC Kalet, was reviewed. No other questions arose.

The Treasurer Report, submitted by Treasurer Huband, was reviewed. No other questions arose.

Motion was made to accept the reports as presented by Trustee Girvin.

Motion seconded by Trustee Fenton.

All in favor: 5-0

Mayor Wilson communicated that Fred Dennis asked about the debt service on the line. Mayor Wilson stated that there used to be a trailer, but when his mother passed away, the trailer was removed. Fred said that he spoke with the assessor and the code officer. Mayor Wilson stated that you cannot put a trailer there any longer. Trustee Girvin stated why can't CEO Foster write a letter to the board to clear this up. A discussion was held about the water service debt.

Motion made to remove the debt service from Fred Dennis property by Trustee Girvin.

Motion seconded by Trustee Bell.

All in favor: 3-2

Trustee Jump and Trustee Bell voted no  
Trustee Girvin asked if CEO Foster can write a letter on what he talked to Fred about.

Mayor Wilson moved onto the CCAV dinner; he went over the menu and speaker.

Mayor Wilson moved onto the certificate of liability for the canal fay committee; this shows that they are covered.

Mayor Wilson moved onto the email about veterans; you can nominate a veteran; this is for informational purposes only.

Motion made to close the public hearing on Local Law # 3 of 2023, amending Local Law # 3 of 2019 on Sewer Rate Use by Trustee Girvin.

Motion seconded by Trustee Jump.

All in favor: 5-0

Mayor Wilson stated that the only change would be the rate in section 9 article VII.

Roll Call Vote as Follows:

Mayor Wilson- Yes

Trustee Girvin- Yes

Trustee Fenton- Yes

Trustee Jump- Yes

Trustee Bell- Yes

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from prior Village Board Meeting on April 10, 2023.

Motion made to accept the minutes as presented by Trustee Girvin.

Motion was seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Bell Abstained

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from prior Village Board Meeting on April 24, 2023.

Motion made to accept the minutes as presented by Trustee Girvin.

Motion was seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Fenton Abstained

Mayor Wilson moved onto the pre-audited bills and audit remaining bills of Abstract #12.

General Fund: Vouchers 1918-1970 \$67846.81

Water Fund: Vouchers 873-887 \$33437.90

Sewer Fund: Vouchers 950-963 \$8840.76

T&A Fund: Vouchers 91-92 \$333.54

Total: \$110,459.01

Motion made to pay abstract #12 of unaudited vouchers, by Trustee Girvin.

Motion seconded by Trustee Bell.

All in favor: 5-0

Motion made to adjourn the scheduled Village Board Meeting on May 8, 2023, by Trustee Bell.  
Motion seconded by Trustee Fenton.  
All in favor 5-0  
Meeting Adjourned: 9:12PM

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Village Clerk Hall