Meeting Minutes May 10, 2021

At a scheduled public hearing of the board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson Trustee: Jeff Emerson

 Trustee: Mary Jump

 Trustee: Jeff Girvin

 Trustee: Pat Fenton

Village Clerk: Sandy Hall

OIC: Meagan Kalet

Public: Darrin Rooker, Chris Hadden

Mayor Wilson called the meeting to order at 7:00 PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Mayor Wilson asked the public appearing if they had anything they wanted to say.

Mayor Wilson moved onto the street sweeping week for next year. Mayor Wilson stated that it will be on May 9th-May16th, 2022. Mayor Wilson communicated that the sweeper for this year will be picked up on Friday May 14th. Mayor Wilson asked if we wanted to do the sweeper next year. Trustee Jump stated that she thought that it was a good idea for us to do ourselves. Mayor Wilson communicated that if our guys did it, then they could go back around if something were missed. Mayor Wilson said that they would do a better job.

Mayor Wilson moved onto transfer/disbursements and receipt payment for IRA payments August of 2020. Mayor Wilson communicated that whoever was doing it before was not taking out of the right account and therefore Ashley had so much in the TA account. Treasurer Huband transferred $1116.84, $1177.27 & $1031.44 from TA630 to A391.

First motion to do transfer made by Trustee Girvin.

Second motion made by Trustee Emerson.

All in favor: 5-0

Mayor Wilson asked the board if they wanted to have a meeting at the end of the month to do any necessary transfers or to have a resolution for the Mayor and Treasurer to do any transfer. Mayor Wilson communicated that we used to have another meeting at the end of the month to pay anything for the year. Trustee Girvin suggested that the board should do it just in case of anything. There were a couple dates that was being considered May 27th or May 28th. Mayor Wilson told the board to think about it and we will come back to those dates before the meeting is over.

Mayor Wilson moved onto resolution to transfer between accounts to cover invoices.

* $766.48 from contingent account A1990.4 to Buildings A1620.4
* $318.60 from contingent account A1990.4 to election A1450.4
* $2904.05 from Water Administration Personal Service F8310.1 to Source of Supply F8320.4

First motion to do transfers made by Trustee Girvin.

Second motion made by Trustee Fenton.

All in favor: 5-0

Mayor Wilson moved onto the 2-year generator contract for the sewer plant. Mayor Wilson read out loud what was included in the maintenance agreement that was on the contract.

First motion to have the mayor sign the 2-year contact made by Trustee Emerson.

Second motion made by Trustee Jump.

All in favor: 5-0

Mayor Wilson moved onto the grant for Church Street Apts. Mayor Wilson communicated that he got a call from the citizens that the grant failed. Mayor Wilson stated that he was so surprised when he heard this, and he is not sure why. Trustee Fenton asked what happens next, they paid about $14000. Darrin Rooker stated that he will contact DePaul to get some answers and that the office has not heard anything. Trustee Jump stated that the article sounded like other options were at play. Darrin said that maybe there waiting for the state. Mayor Wilson said that he told the citizens that we can not afford to take it down. Darrin communicated that we should contact DePaul to see if there were any other options and that we have concerns.

Mayor Wilson moved onto reports.

The PD report submitted by OIC Kalet, was reviewed. OIC Kalet communicated that we cannot submit the grant until the vest comes in to obtain the serial number that will be needed. Mayor Wilson read a letter out loud that was received from division of criminal justice services. Mayor Wilson thanked OIC Kalet for the time and effort she has been putting into this work. Mayor Wilson said that OIC Kalet has done a job well done. OIC Kalet communicated that we might be able to hire one more officer. OIC Kalet stated that John Breeze works for ADP and he is a great guy. OIC Kalet said that she has worked with him for many years. OIC Kalet communicated that Officer Breeze will retire from ADP in a few months. If we can get him hired now to start the paperwork, then once he retires from ADP, he can come back to work for us. OIC Kalet communicated that getting all 7 police officer together was beneficial to talk about updates. OIC Kalet stated that normally she only talks with them through text, and rarely ever sees them. OIC Kalet communicated that both Blanchfield and Breeze was hired with the understanding to work nights and weekends. OIC Kalet stated that Andrea Knapp only works on Fridays because she works around her other job. OIC Kalet said that Officer Knapp is also our taser instructor, so we need to be flexible for her. OIC Kalet stated that nights and weekends are propriety. OIC Kalet communicated that there was a request to have them out in the community for the little league. OIC Kalet said that hours for June will be tight, but she will work it out.

First motion to hire John Breeze as Port Byron Police Officer made by Trustee Emerson.

Second motion made by Trustee Girvin.

All in favor: 5-0

Trustee Jump had a question about the drop off speeding through school zone. OIC Kalet stated that there was a miscommunication about that. Officer Blanchfield was supposed to be training with Officer Flickner on how to use tracks, but he went to get his fingerprints done that day. OIC Kalet was unaware of this. OIC Kalet mentioned that you can only enforce the drop off speeding in the hours between 7 AM- 9AM, so by the time Officer Flickner came back, the time frame was over. Trustee Fenton asked if there were any reports about kids with BB guns. OIC Kalet stated that in her reports, there were none, but that report was for April, but she can check May to see if they were any reports. Trustee Fenton stated that he heard a loud noise, and his storm cellar door was shattered, looked like a spider web. Trustee Girvin asked OIC Kalet about the miles on the police car. It was not stated in her report. OIC Kalet communicated that in her reports, she will start to include the miles on the police car #782.

OIC Kalet excited the meeting at 7:39 PM

The DPW report, submitted by Superintendent Sims was reviewed. Mayor Wilson communicated that the only thing that bothered him was we needed a new board for the miox system. No other questions arose.

The FD report, submitted by Chief Rooker was read out loud. Trustee Emerson asked Clerk Hall to please call Elliot Vanderveer to see if he would do music for the 150th anniversary open house/community day on August 14th. No other questions arose.

The codes report, submitted by CEO Foster, was reviewed. No other questions arose.

Mayor Wilson communicated that 78 Rochester street court appearance is now on June 7th at 9:30AM, the original court date was adjourned. Mayor Wilson stated that he sent a letter to the owners’ lawyer about the garbage. Mayor Wilson also communicated that he sent a letter to the person living in the house stating that we are no longer picking up any garbage at the resident. Mayor Wilson said that he spoke to David Dymock, who is the one living in the house. David Dymock said that he had a lawyer, and he will make sure the lawyer contacts us. Clerk Hall stated that she asked the owner’s lawyer if one of the Village Representative can be at the next hearing date. Mayor Wilson stated that Kevin Foster will be at the hearing to represent the village on the issues we have been having with the property. A small discussion was held on what the actions the court might take. Mayor Wilson stated that they did put out a small bag of garbage, but we did not pick it up.

Mayor Wilson brought up old business, village large pickup. Mayor Wilson started that there have been more complaints coming in and things that we do not take was left. Trustee Fenton said we should send a newsletter to the residents that have violated the rules for special garbage pickup. Clerk Hall stated the only issue with this is that it may go to the owners of the house and not the person living there. Trustee Fenton stated that maybe the large pick up should be eliminated all together because there are more problems than it is worth. Mayor Wilson said that maybe we should be done with it all together. Mayor Wilson stated that construction materials were put out this year. Trustee Jump said that she was in favor with doing the sticker idea.

Mayor Wilson moved onto the Vitale Asphalt Proposal. Mayor Wilson communicated that it had Milliner street listed on the proposal, which might include first street-green St. The total cost of the job will be $38000. Mayor Wilson stated that we are supposedly getting money from the state. Mayor Wilson communicated that Vitale was the only bid that came in, but he wanted to check Milliner street to see if it goes all around. Mayor Wilson stated that if we get Chip’s money, we will need $18000 more to pay Vitale.

First motion to tentatively sign if it goes all the way around Milliner Street, King Street to Rochester Street made by Trustee Girvin.

Second motion made by Trustee Emerson.

All in favor: 5-0

Mayor Wilson communicated that there were a few dates he wanted to let us know.

* September 25th- county is doing an electronic drop off
* October 16th- toxic liquid

Mayor Wilson said that you need to call ahead and that there may be a small fee. Trustee Emerson stated that the county has on their website the flyer of when the tire recycling day will be.

Mayor Wilson asked if everyone had a chance to look over the meeting minutes from prior Village Board meeting on April 12, 2021. No questions arose.

First motion to accept the minutes as presented made by Trustee Girvin.

Second motion made by Trustee Fenton.

All in favor 5-0

Mayor Wilson moved back to reports.

The Treasurer report, submitted by Treasurer Huband, if you should have any questions, you can ask her. No other questions arose.

First motion to accept the reports as presented made by Trustee Girvin.

Second motion made by Trustee Fenton.

All in favor: 5-0

Mayor Wilson moved on to the pre-audited bills and audit remaining bills of Abstract #12

General Fund: Vouchers 807-842 $21,146.14

Water Fund: Vouchers 582-591 $17729.00

Sewer Fund: Vouchers 681-687 $5302.97

T&A Fund: Vouchers 36-37 $417.21

Total: $44595.32

Mayor Wilson communicated that we called to get the total for the special trash pick-up, so we can get the invoice for $2504 paid this month.

First motion to pay abstract #12 of unaudited vouchers, made by Trustee Girvin.

Second motion made by Trustee Fenton.

All in favor: 5-0

Mayor Wilson questioned the Board if there was anything else to discuss. Nothing else to discuss. Motion to adjourn the scheduled Village Board Meeting of May 10, 2021 made by Trustee Girvin.

Second motion made by Trustee Emerson.

All in favor 5-0

Meeting Adjourned: 8:09PM

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 Village Clerk Hall