

Meeting Minutes March 13, 2023

At a scheduled public hearing of the Board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson

Trustee: John Bell

Trustee: Pat Fenton

Trustee: Jeff Girvin

Trustee: Mary Jump (Absent)

Village Clerk: Sandy Hall

Village Treasurer: Ashley Huband

Public: David Ware, Corey Rooker

Mayor Wilson called the meeting to order at 7:02PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Public to be heard.

Corey Rooker communicated that he was here about the new fire truck. Mayor Wilson stated that he did some figuring out of what the payment may be. He also stated that he did some figuring on how much tax would increase. A discussion was held about a USDA loan. There was a discussion about the new fire truck maintenance work. Mayor Wilson stated that there is no guarantee of anything and that he does not know if the village can afford the truck. Corey stated that he hopes that the cost will be reduced. Trustee Girvin stated that we cannot afford the truck. Trustee Girvin communicated that there are three (3) firemen who does not want the truck. Corey asked who those firemen were. Trustee Girvin said that if you would like to go into an executive session, then he will tell you. Corey said that he has nothing to hide. Trustee Girvin communicated that he does not want to take any gift from DePaul.

Motion was made to say "no" to the new fire truck by Trustee Girvin.

Motion Seconded by Trustee Fenton.

All in favor: 3-0-1-1

Trustee Bell Abstained

Trustee Jump Absent

David Ware exited at 7:13PM.

Corey Rooker exited the meeting at 7:16PM

Mayor Wilson moved onto an email that was received from Bev Johnson asking if they could do the 5K run again this year. The route will be the same as last year; the map was provided with the email. Mayor Wilson communicated that the only thing he is concerned about is the traffic details if people are crossing the road. Mayor Wilson stated that she is aware of this as Clerk

Hall has told her and has been in contact with her. No voting needed.

Mayor Wilson moved onto setting a public hearing for the budget and Local Law #3 to repeal the override of the tax cap. He communicated that he would like to have the public hearing for the budget on April 10, 2023. Mayor Wilson also communicated that he would like to set a public hearing for Local Law #3 to repeal the override of the tax cap on April 10, 2023. Mayor Wilson said that we will only need to do this if we do not go over the tax cap. Mayor Wilson stated that we would need to set the public hearing for the local law to repeal the tax cap before the budget hearing.

Motion was made to set the public hearing for Local Law #3; repeal the override of tax cap and to set the public hearing for the budget on April 10, 2023, by Trustee Girvin.

Motion was seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Jump Absent

Mayor Wilson moved onto the Scat Van Transportation project for Cayuga County Agreement. Mayor Wilson stated that this is already set in the budget for \$700; that is what we did last year.

Motion made to sign the agreement for \$700 by Trustee Girvin.

Motion was seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Jump Absent

Mayor Wilson moved onto declaring "April" as Fair Housing Month per Thoma. Mayor Wilson read out loud what the ad would say.

Motion made to declare "April" as Fair Housing Month by Trustee Girvin.

Motion was seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Jump Absent

Mayor Wilson moved onto a resignation letter from Michael Ward. Mayor Wilson read the letter out loud.

Motion made to accept Michael Ward resignation letter by Trustee Girvin.

Motion was seconded by Trustee Fenton

All in favor: 4-0-1

Trustee Jump Absent

Mayor Wilson asked the board if we should advertise for the DPW position. Trustee Girvin said let's hold off for a while because a lot is going on and to give us some breathing room. No voting taken at this time.

Mayor Wilson moved onto the list of transfers as follows:

1. 10K from Fire Protection Services A2262 to Ambulance Services A2286 per R. Wilson

2. \$214.86 from Misc/Unclassified A2271 to NYS Taxes TA21 from refund check
3. \$285.59 from Playground Equipment A7140.2 to Playground Contractual A7140.4
4. \$2165.38 from Fire Department Equipment A3410.2 to Fire Department Contractual A3410.4
5. \$1498.78 from Contingent A1990.4 to Buildings Contractual A1620.4
6. \$192.48 from Clerk Equipment A1410.2 to Clerk Contractual A1410.4
7. 20K from Coronavirus Fiscal Recovery F688 to F8320.4 from closed account
8. \$9005.56 from F200 (closed account) to Transportation & Distribution Contractual F8340.4
9. \$5785 from Coronavirus Recovery F688 to Treatment/Disposal Contractual G8130.4
10. \$6799 from Coronavirus Recovery F688 to Treatment/Disposal Contractual G8130.4

Mayor Wilson asked Treasurer Huband to explain the transfers. Treasurer Huband explained that that first transfer was due to an error that the wrong percentage was given to her for the fire contract. She explained that the second transfer was from a refund for the NYS taxes. Treasurer Huband stated that transfers three (3) to six (6) was for shortages to cover invoices. She explained that transfer seven (7) was from a closed account, transfer eight (8) was from a closed account that went into the wrong account and transfers nine (9) and ten (10) was from the coronavirus fund to cover invoices for the sewer plant.

Motion was made to do said transfers by Trustee Girvin.

Motion was seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Jump Absent

Mayor Wilson moved onto the reports.

The PD Report, submitted by OIC Kalet was reviewed. A discussion was held about a new police car, which would be a second car. No further questions arose.

The FD Report, submitted by Chief Rooker, was reviewed. A letter was received that the FD had the annual election on March 7, 2023. Mayor Wilson read the letter out loud with the results of the elections. The following was the results of the election:

- Chief- Corey Rooker
- First Assistant Chief- Stephen Applebee
- Second Assistant Chief- David Ware
- Captain- Douglas Cook
- Lieutenant- Marvin King
- Lieutenant- Christopher Nagell
- Lieutenant- Scott Hurd
- Rescue Captain- Lucy Ware; and
- Fire Police Captain- Paul Casler

Mayor Wilson stated that we only need to vote on the Chief, First Assistant Chief and Second Assistant Chief.

Motion was made to accept Corey Rooker as Chief, Stephen Applebee as First Assistant Chief and David Ware as Second Assistant Chief by Trustee Girvin.

Motion was seconded by Trustee Fenton.

All in favor: 3-0-1-1

Trustee Bell Abstained  
Trustee Jump Absent

The DPW Report, submitted by Superintendent Applebee, was reviewed. Trustee Fenton asked why Steve was using his own truck to plow; he was just wondering. Treasurer Huband communicated that it was easier for him that day because he was on his way home and thought he would plow. No other questions arose.

The Codes Report, submitted by CEO Foster, was reviewed. Mayor Wilson questioned what the solar permit for the village was for. No other questions arose.

The Treasurer Report, submitted by Treasurer Huband, was reviewed. No other questions arose.

Motion was made to accept the reports as presented by Trustee Girvin.  
Motion was seconded by Trustee Fenton  
All in favor: 4-0-1  
Trustee Jump Absent

Mayor Wilson communicated that the next CCAV dinner will be held by Village of Cayuga on March 28, 2023, at Tinkers. He read out loud what the menu would be. Mayor Wilson asked to let the clerk know by March 21, 2023.

Mayor Wilson moved onto the village newsletter. Treasurer Huband communicated that she gave everyone a copy. She said that if it looks good; she will print them out. Trustee Girvin said to print and send them out. Trustee Fenton stated that maybe we should send out with the water bills how the residents think we should do the large pickup if we decide to bring it back. Trustee Girvin said that maybe if it is brought back that we do it around the same time as another municipality. No voting taken at this time.

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from prior Village Board Meeting on February 13, 2023.

Motion made to accept the minutes as presented by Trustee Girvin.  
Motion was seconded by Trustee Bell.  
All in favor: 4-0-1  
Trustee Jump Absent

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from prior Village Board Meeting on February 27, 2023.

Motion made to accept the minutes as presented by Trustee Girvin.  
Motion was seconded by Trustee Fenton.  
All in favor: 4-0-1  
Trustee Jump Absent

Mayor Wilson moved onto the pre-audited bills and audit remaining bills of Abstract #10.

General Fund: Vouchers 1824-1870 \$24,141.62

Water Fund: Vouchers 854-862 \$20,056.75

Sewer Fund: Vouchers 922-936 \$60,611.31

T&A Fund: Vouchers 86-87 \$379.22

Total: \$105,188.90

Motion made to pay abstract #10 of unaudited vouchers, by Trustee Girvin.

Motion was seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Jump Absent

Mayor Wilson moved onto the salary schedule. Treasurer Huband asked if she could see the salary schedule to ensure that everyone's figures are correct; she noticed that Shane has the incorrect dollar amount. She also stated that Kevin Williamson has the incorrect amount; he is already making \$21. Trustee Girvin stated that we should go with the dollar raise increase. Trustee Girvin asked do we have enough budgeted if the part-time goes over hours. Mayor Wilson communicated that we should. A discussion was held around Shane's hourly rate; should he get a different rate of pay for cleaning. Mayor Wilson stated that he thinks it should be two (2) different payrate. Treasurer Huband asked if she could clarify Shane's pay with him working at DPW and as the cleaner.

Motion was made to set the payrate to a dollar raise increase by Trustee Girvin.

Motion was seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Jump Absent

Treasurer Huband exited the meeting at 8:09PM.

Mayor Wilson moved onto the budget. A discussion was held on the review of the budget; a few things needed to be changed. Trustee Girvin asked can we save to combine the buildings. No voting taken at this time.

Mayor Wilson questioned the Board if there was anything else to discuss. Nothing further to discuss.

Motion made to adjourn the scheduled Village Board Meeting on March 13, 2023, by Trustee Girvin.

Motion was seconded by Trustee Fenton.

All in favor 4-0-1

Trustee Jump Absent

Meeting Adjourned: 8:57PM