

Meeting Minutes March 11, 2024

At a scheduled public hearing of the Board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson

Trustee: John Bell
Trustee: Pat Fenton
Trustee: Jeff Girvin (Absent)
Trustee: Mary Jump

Village Clerk: Sandy Hall

Village Treasurer: Jessica Fayette

Public: Barbara Clancy, Mark Emerson, Joseph Calarco (Aflac), Jacob Lamphere (Aflac), David Ware, Steve Applebee (DPW)

Mayor Wilson called the meeting to order at 7:04 PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Public to be heard.

David Ware communicated that he would like to have four (4) chickens for his daughter to raise. He stated that he received signatures from his surrounding neighbors to give him permission to have chickens. Clerk Hall contacted the new owner of 60 Green Street to see if he would give permission for the chickens. He sent an email to Clerk Hall giving permission for Dave Ware to have the chickens. Dave stated that they will be caged, and he does not want any rooster. Mayor Wilson communicated that the chicken poo cannot go in the normal garbage. Dave stated that he is aware of this.

Motion made to approve chickens for Dave by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

David Ware exited the meeting at 7:09PM.

Joe and Jake are here from Aflac. Jake would like to thank Clerk Hall for allowing them to come and speak with the board. He talked about the short-term disability policy, the accident policy, the Aflac choice policy, and the cancer plan policy. He discussed the benefits of each policy. Jake asked if anyone had any questions for him. Joe stated that the trustees could get these policies.

Joe exited the board meeting at 7:23PM.

Mayor Wilson moved onto the dumpsters. Mayor Wilson read out loud what was prepared to go into the newsletter. He stated that if the board would like to change anything, it is not set in stone. Mayor Wilson communicated that the dates would be Wednesday May 15, 2024, through Friday May 17, 2024, from 9AM to 5PM and Saturday May 18, 2024, from 10AM to 4PM. Mayor Wilson stated that there will be a DPW person on sight. Steve communicated that he

spoke with one of our guys who also works for the Town of Throop. He said that they only allow a 2-limit load with their discretion.

Jake exited the meeting at 7:28PM.

Steve stated that we should put the hours until at least 5 or 6 for those people who work. Clerk Hall asked how many dumpsters we should get. Steve explained how other municipalities have their dumpsters. He communicated that other municipalities may have 7 or 9 dumpsters. Steve communicated that if it's full, they will call for a pickup. Stevie said that we should get at least four (4) dumpsters. If anyone brings any black bags, they will open it up to ensure we can take the items. Clerk Hall asked should we add in the newsletter that the DPW has the right to refuse any items. Mayor Wilson communicated that we could add that in.

Motion to approve four (4) dumpsters with the dates from Wednesday May 13, 2024, to Saturday May 18, 2024, by Trustee Jump.

Motion seconded by Trustee Bell

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the mower quotes. There are two bids that come in from Main and Pickney as follows.

- Ferris 40 HP Block Engine, 60" Mower Deck and 4-wheel independent suspension; \$12249
- Ferris 30 HP Block Engine, 60" Mower Deck and 4 Wheel independent Suspension; \$10749.

Steve explained what mower we currently have. He stated that one quote was for fuel injected and the other was carbonated. The fuel injected mower they have in stock, but the carbonated one they would need to order. Steve stated that the only difference would be fuel injected or carbonated, but everything else is the same as their current mower.

Motion to approve the 40 HP mower by Trustee Bell.

Motion seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Girvin Absent

Steve communicated that we need to do something with the clarifier. He explained the issues that he has been having with a leak. Steve also explained that they sent a lab to be tested because of oil. Trustee Jump stated that you can expedite the testing with a fee. No voting needed at this time.

Mayor Wilson communicated that Clerk Hall spoke with Josh Tanner about fixing the firehouse. He stated that he wants to get a down payment for the materials, but we do not think that we can do this because we cannot pay any bills without an invoice or receipt to show that the work has been completed. The only suggestion that the mayor had was to have him do it here. No voting taken at this time.

Mayor Wilson moved onto Christopher Willis. He started that we sent him two (2) letters and we have not heard from him. Steve explained what happened to Chris. Letters were sent to him for a paper trail. Steve told Chris to keep him up to date and Chris said that he would. Clerk Hall

explained that she spoke to NYCOM to ensure we were doing things correctly, they informed her to send him an abandonment letter because what he is doing is not acceptable and getting no response from him. Trustee Jump asked if we could send someone to serve him with a letter. Clerk Hall stated that Chris Ellinwood was working tonight, so she could ask him to stop into the board meeting.

Officer Ellinwood entered at 8:26PM.

Clerk Hall explained to Ellinwood the issues we were having trying to ensure that our employee, Chris Willis, was receiving our letters. She asked if we could send someone to serve him a letter. Ellinwood explained that we could call the Onondaga Sheriff Department to see what the fee is to send someone to serve him the letter or we can contact an independent processor. Clerk Hall stated that she will make a phone call to the Sheriff Department. No voting taken at this time.

Mayor Wilson moved onto setting public hearing for Local Law # 2 of 2024; dog control law on April 8, 2024. Mayor Wilson stated that the town must enforce the dog law. Mayor Wilson communicated that there was an error on section 3 E, there was a sentence missing. Clerk Hall said that she will investigate it and correct the error. Clerk Hall explained why we had to do a new local law. She stated that she noticed some red flags that the previous clerks did that made the current local law invalid.

Motion made to set public hearing on Local Law #2 of 2024; Dog Control for April 8, 2024, by Trustee Fenton.

Motion seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the Fiber Optic Internet. Mayor Wilson asked Clerk Hall to explain what this is. Clerk Hall stated that TDS said that the fiber optic internet would be faster and have less issues with things we have experienced. She stated that the internet would be the same price as what we currently have because we have a bundle package. Clerk Hall also explained that if you looked at the agreement, they are giving us a \$60 credit for 12 months. The agreement shows that the cost of what we have would be less expensive for the first year. Clerk Hall stated that the phone lines would no longer be charging a hunting fee or long distance. Mayor Wilson stated that we would need Clerk Hall to sign the agreement because it was put in her name.

Motion made to have Clerk Hall sign the agreement with TDS for the fiber optic internet by Trustee Bell.

Motion seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the Magistrate's Dinner. He stated that Judge Bell would like to attend on March 21, 2024.

Motion made to allow Judge Bell to attend dinner on March 21, 2024, by Trustee Jump.

Motion seconding by Trustee Fenton.

All in favor: 3-1-1

Trustee Girvin Absent

Trustee Bell Abstained

Mayor Wilson moved onto a resolution to do transfers as follows:

- \$600 from A1210.2 Mayor Equipment and \$38.41 from A1990.4 Contingent to A1210.4 Mayor Contractual
- \$255.82 from A1410.41 Clerk Supplies to A1410.4 Clerk Contractual
- \$755.34 from A5110.2 Street Maintenance Equipment to A5110.4 Street Maintenance Contractual
- \$267.25 from A3410.2 Fire Department Equipment to A3410.41 Fire Department Buildings

Motion made to do said transfers by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto reports.

The DPW Report, submitted by Superintendent Applebee, was reviewed. No questions arose.

The Codes Report, submitted by CEO Foster, was reviewed. No other questions arose.

The FD report, submitted by Chief Rooker was reviewed. Mayor Wilson stated that the Fire Department had their annual elections. We need to vote for the following candidates:

- Chief- Corey Rooker
- First Assistant Chief- Stephen Applebee
- Second Assistant Chief- David Ware

Motion made to accept Corey Rooker as Chief, Stephen Applebee as First Assistant Chief and David Ware as Second Assistant Chief by Trustee Jump.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

No other questions arose.

The PD report, submitted by OIC Kalet, was reviewed. No other questions arose.

The Treasurer Report, submitted by Treasurer Fayette, was reviewed. No other questions arose.

Motion made to accept the reports as presented by Trustee Fenton.

Motion seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the investment policy. Mayor Wilson asked if there were any questions about the policy. Trustee Fenton stated that he did not understand the policy. Mayor Wilson asked if we should wait until the next board meeting to review it further. Clerk Hall explained that there are seven (7) mandatory policies that we must put into place. She also stated

there are other policies that we will put into place once the seven (7) are done. Investment policy was tabled until the next board meeting for further review. No voting taken at this time.

Mayor Wilson wanted the board to know that he met with Eastern Shore about our insurance. He stated that we will add police weapons and defibrillator to the Inland Marine Schedule. Mayor Wilson stated that he is not sure if the cost will increase due to this. No voting was needed at this time.

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from prior Village Board Meeting on February 12, 2024, and prior Village Board Meeting on February 26, 2024. Motion made to accept the minutes as presented by Trustee Bell.

Motion seconded by Trustee Fenton.

All in favor: 4-1-1

Trustee Girvin Absent

Trustee Fenton Abstained from the February 26, 2024, minutes because he was absent.

Mayor Wilson moved onto the pre-audited bills and audit remaining bills of Abstract #10.

General Fund: Vouchers 2381-2419 \$24844.64

Water Fund: Vouchers 990-995 \$18818.57

Sewer Fund: Vouchers 1065-1076 \$55719.00

T&A Fund: Vouchers 112-113 \$405.84

Total: \$99788.05

Motion made to pay abstract #10 of unaudited vouchers, by Trustee Bell.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson communicated that there was an error correction on the Salary Schedule. The only correction that was needed was for the OIC from \$28.50 to \$29 because this would keep the same pay increase for the officers. Clerk Hall brought up that the only change she saw in the budget was in the Sewer account. Clerk Hall came up with a \$500 difference, so we added it to sewer debt.

Motion to adjourn the scheduled board meeting by Trustee Jump

Motion seconded by Trustee Bell.

Adjourned at 9:34PM.

Village Clerk Hall