Meeting Minutes June 14, 2021

At a scheduled public hearing of the board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson Trustee: Jeff Emerson

Trustee: Mary Jump

Trustee: Jeff Girvin

Trustee: Pat Fenton

Village Clerk: Sandy Hall

Public: Darrin Rooker

Mayor Wilson called the meeting to order at 7:00 PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Mayor Wilson moved onto the drug testing contracts. Mayor Wilson communicated that we received information on drug testing from Cayuga Drug and Alcohol Testing, located in Auburn and Evolution Consulting, located in Ithica. Mayor Wilson read the email that was received from Cayuga Drug and Alcohol testing regarding the fees. The fee for the Urine Testing would be $75 per employee and $35 for alcohol testing per employee. As long as we give them at least 30 days’ notice; we can cancel at any time if we decide to go with another company. Mayor Wilson communicated that the fees for Evolution Consulting would include:

* 5 Panel Urine- $51.60 + .56 per mile
* Administration fee per year $150.00
* Employee no show fee $40.00 after ½ hour wait
* Training $150.00 (as required)
* Alcohol BAC $35.00
* Drug and Alcohol Policy $250.00
* Post-Accident- $150 within normal business hours 6AM-5PM
* Post-Accident- $150 outside of normal business hours 6AM-5PM + .56 per mile

Mayor Wilson read out loud the flyer that was received from Cayuga Drug and Alcohol Testing. Trustee Girvin asked who would need to be tested. Mayor Wilson communicated that it would be for the guys who has a CDL driver’s license.

First motion to go with Cayuga Drug and Alcohol testing made by Trustee Girvin.

Second motion made by Trustee Emerson.

All in favor: 5-0

Mayor Wilson moved onto the Williamson Tax program. Mayor Wilson communicated that we do not have a tax program, the only thing we use is an excel spreadsheet. Mayor Wilson stated that the only advantage to this was that it is cheaper. The disadvantage would be that anyone can go onto the spreadsheet to change anything; it is not protected. The cost to have the Williamson Tax Program would be $3695 for the tax collection software program and $895 for the annual support. Mayor Wilson communicated that it would be $100 per hour for training over the phone. Mayor Wilson said that there must be a web-based training you can do. Trustee Emerson questioned if we could get a better deal because we have all the other programs with them. Trustee Girvin asked if we ever had this program before. Clerk Hall stated that we never had the tax program before. Trustee Emerson asked how this would work if Treasurer Huband is using the excel spreadsheet now and if we get the tax program. Trustee Emerson communicated that we would them have half on the excel and half on the tax program. Clerk Hall communicated that we would not get the tax program until next year. Trustee Emerson stated that we can talk about this later. No voting took place at this time.

Mayor Wilson moved onto resolution to transfer between account to cover invoices.

* $195 from contingent account A1990.4 to Law A1420.4
* $18133.15 from unappropriated fund balance F909 to source of supply F8320.4
* $111.08 from contingent account A1990.4 to Justice contractual A1110.4

Mayor Wilson communicated that the transfer of $18133.15 from unappropriated fund balance F909 was due to past years voucher that was paid from the wrong budget. To correct this going forward, we paid 13 invoices in a year, when normally we would only pay 12. This will get us back on track.

First motion to do transfers made by Trustee Emerson.

Second motion made by Trustee Girvin.

All in favor: 5-0

Mayor Wilson moved onto Vitale. Mayor Wilson communicated that they were waiting because it is so bad between the firehouse and the office building. The total cost to do this job would be about $11000. Mayor Wilson also communicated that the front of the building needs to be done; the cost of this job would also be about $11000. Mayor Wilson suggested not doing the one in front of the building, but we should do the one out back because that one is worse. Mayor Wilson communicated that the Chips money would cover the streets, but we would need to find $11000. Trustee Emerson communicated that we should wait until the waterline is in first. Trustee Girvin stated that we should wait to see the infrastructure money come in. We do not want to get the paving done, just to get it torn up after putting in $11000 into the work. Mayor Wilson said that he will notify Sims to have Vitale do just the streets. No voting was needed.

Mayor Wilson stated that he had a meeting with Craig Williams on what they had planned to do. An Email came down from Craig stating that the Society will not be pursuing the project that was discussed with the mayor. Mayor Wilson showed a map to the board that was presented to him. Mayor Wilson communicated that they wanted to buy the Grayson property to resurrect the old king lot. They wanted to do this, but they will forego for now.

Darrin Rooker stated that he is part of the canal society. He stated that they want to make the area good, so that the Village will be more attractable and attract more people. Darrien stated that they want to develop the area to help the village, but the canal society wants to keep it low key.

Mayor Wilson communicated that we are waiting for the electrician to let us know what the cost will be to fix the box that came down at the sewer plant due to a tree coming down several weeks ago. Mayor Wilson said that the tree that came down took down a bunch of wires that caused NYSEG and TDS to come and fix the wires. Mayor Wilson communicated that he is not sure whether to call TDS or Spectrum regarding a wire that is still hanging down near his property. Clerk Hall stated that only one electrician company came out to give an estimate and the other electricians did not want the job.

Mayor Wilson moved onto reports.

The DPW report, submitted by Superintendent Sims was reviewed. No questions arose.

The PD report, submitted by OIC Kalet was reviewed. Mayor Wilson noticed that the police schedule was filling up more. Mayor Wilson communicated that there have been some issues around the Flickners. Morgan Flickner was supposed to work on a Saturday June 5th, but instead worked on Sunday June 6th. Mayor Wilson told OIC Kalet that it used to be that no officers worked on Sundays because there was not much going on that day. OIC Kalet communicated to each officer that they need to work at lease one night shift. This news did not go over well with Paul Flickner.

The FD report, submitted by Chief Rooker, was reviewed. No other questions arose.

The codes report, submitted by CEO Foster, was reviewed. Mayor Wilson stated that Mr. Borst called wanting to have a business out of his house, but he cannot have employees at his house. No other questions arose.

The treasury report, submitted by Treasurer Huband, any questions on report can be asked. No other questions arose.

First motion to accept reports as presented made by Trustee Emerson.

Second motion made by Trustee Girvin.

All in favor: 5-0

Mayor Wilson moved onto old business; 78 Rochester Street. The court hearing that was supposed to be on June 7th was adjourned again. Clerk Hall stated that the new court hearing is September 20th because there still is a momentum that we can not evict. Clerk Hall communicated that CEO Foster is going after them for property maintenance NY 107.1.3 structure unfit for Human Occupancy in hopes to move up that date because this has nothing to do with COVID.

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from prior Village Board meeting on May 10, 2021. After reviewing the minutes, Trustee Fenton communicated that instead of saying “we paid about $14000”, it should read “they paid about $14000” because we are not the ones that paid. Trustee Girvin communicated that instead of saying “Mayor Wilson moved onto the grant for the school”, it should read “Mayor Wilson moved onto the grant for Church Street Apts” because people may be confused when you use the word “school”.

First motion to accept the minutes presented with corrections made by Trustee Girvin.

Second motion made by Trustee Fenton.

All in favor: 5-0

Mayor Wilson moved on to the pre-audited bills and audit remaining bills of Abstract #13. Mayor Wilson communicated that this abstract was for any bills that needed to come out of last year’s budget 2020-2021.

General Fund: Vouchers 843-872 $17164.62

Water Fund: Vouchers 592-601 $19680.33

Sewer Fund: Vouchers 688-695 $5887.83

T&A Fund: Vouchers 38 $156.68

Total: $42889.46

First motion to pay abstract #13 of unaudited vouchers, made by Trustee Girvin.

Second motion made by Trustee Emerson.

All in favor: 5-0

Mayor Wilson moved on to the pre-audited bills and audit remaining bills of Abstract #1. Mayor Wilson communicated that this abstract was any bills that needed to be paid from the new budget 2021-2022.

General Fund: Vouchers 869-880 $8362.27

Water Fund: Vouchers 601-604 $2579.75

Sewer Fund: Vouchers 695-697 $2460.00

Total: $13402.02

First motion to pay abstract #1 of unaudited vouchers made by Trustee Girvin.

Second motion made by Trustee Emerson.

Trustee Emerson abstained from voucher #873

All in favor: 5-0

Motion to adjourn the scheduled Village Board Meeting of June 14, 2021, made by Trustee Jump.

Second motion made by Trustee Fenton.

All in favor 5-0

Meeting Adjourned: 8:35 PM

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Village Clerk Hall