

Meeting Minutes June 10, 2024

At a scheduled public hearing of the Board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson

Trustee: John Bell

Trustee: Pat Fenton

Trustee: Jeff Girvin (Absent)

Trustee: Mary Jump

Village Clerk: Sandy Hall

Village Treasurer: Jessica Fayette

Public: Barbara Clancy, Mark Emerson, Terry Debiaw, Lori Murnane, James Murnane, Joann Bell (Judge)

Mayor Wilson called the meeting to order at 7:00 PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Public to be heard.

Barbara Clancy asked why the increase in taxes. A Discussion was held around the tax increase.

Trustee Fenton asked CEO Foster that he wanted an update on the commercial buildings. A discussion was held around the commercial building downtown.

Judge Bell presented the annual Judge's report for 2023-2024 for the board to review. After the board has reviewed the report, they will sign the monthly checklist for review of the Justice Court Records.

Adam Bacon exited the meeting at 7:53PM.

CEO Foster exited the meeting at 7:53PM.

Mayor Wilson moved onto reappointing Kareen Banister to the planning board for a 5-year term. Mayor Wilson stated that he recommends reappointing her to the planning board.

Motion made to reappoint Kareen to the planning board for a 5-year term by Trustee Bell.

Motion seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the Williamson Law Contract for the 6/1/24-5/31/25 tax program. The cost for the tax program would be \$1250.00.

Motion made to approve the Williamson Law Contract for the tax program by Trustee Bell.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the 2024-2025 Fire Contract. Mayor Wilson stated that he thinks we should leave the cost the same as last year because we increased the contract the last couple years.

Motion made to leave the fire contract the same as last year by Trustee Fenton.

Motion seconded by Trustee Jump.

All in favor: 3-0-1-1

Trustee Girvin Absent

Trustee Bell Abstained

Mayor Wilson moved onto the drug test contract with Cayuga County Drug Testing. Mayor Wilson read out loud the cost.

Motion made to approve the drug test contract by Trustee Bell.

Motion seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto a resolution to do budget modification transfers as follows to cover invoices.

- \$48.00 From A1990.4 Contingent to A1210.4 Mayor Contractual
- \$147.93 From A1990.4 Contingent to A1910.4 Unallocated Insurance
- \$4701.55 From A3410.2 Fire Department Equipment to A3410.4 Fire Department Contractual
- \$4698.65 From A1990.4 Contingent to A8160.4 Refuse Collection and Disposal Contractual
- \$1618.64 From A1990.4 Contingent to A5182.4 Street Lighting
- \$407.29 From F1990.4 Contingent to F8340.4 Transmission & Distribution Contractual

Motion made to do said resolution to do budget modification transfers by Trustee Fenton.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto a resolution to do budget modification transfers as follows to cover payroll:

- \$173.07 From A3620.1 Safety Inspector Personnel Service to A3620.11 Safety & BLD Inspector- Fire Inspector Personnel Service
- \$1627.50 From A1620.1 Buildings Personnel to A1410.1 Clerk Personal Services
- \$1148.50 From A1620.1 Building Personnel to A1640.1 Central Garage Personal Services

Motion made to do said resolution to do budget modification transfers by Trustee Fenton.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto a resolution to do budget modification transfers as follows to reverse transfer from April as follows:

- \$4000 from G200 to G202 to reverse transfer from April

Motion made to do said resolution to do budget modification transfers to reverse transfer from April by Trustee Fenton.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto a resolution to do budget modification transfers as follows:

- \$14246.09 From F8340.1 Transmission & Distribution Personal Services
- \$898.43 From F1990.4 Contingent
- \$720 From F8310.4 Water Admin Contractual
- \$353.86 From F8310.1 Water Admin Personal Services
- \$83.85 From F9030.8 Social Security
- \$5890.10 From F202 Water Savings

This is a total of \$20897.33 to F8320.4 Source of Supply and \$1295.00 to F9710.7 Interest Water Tank Loan.

Motion made to do said resolution to do budget modification transfers by Trustee Jump.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto a complaint that a resident had with their neighbor at 185 Main Street regarding chickens. Clerk Hall stated that he did not follow proper procedures to have chickens. She stated that she spoke to CEO Foster about having a permit when someone would like animals, this way we have something on record.

Motion made to have 185 Main Street get rid of their chickens because they did not follow proper procedures by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto reports.

The PD report, submitted by OIC Kalet, was reviewed. No other questions arose.

The FD report, submitted by Chief Rooker was reviewed. Chief Rooker would like to reinstate the "16-17" year old program to try and recruit some younger members to help fill the ranks.

Chief Rooker would like to know if there are any major objections. The board had no objections to this. No other questions arose.

The Codes Report, submitted by CEO Foster, was reviewed. No other questions arose.

The DPW Report, submitted by Superintendent Applebee, was reviewed. No other questions arose.

No Treasurer's Report this month due to end of the years bills that needed to be paid.

Motion to approve the reports as presented by Trustee Jump.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girven Absent

Motion to approve the 2023-2024 Judge Annual Report by Trustee Jump.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from prior Village Board Meeting on May 13, 2024.

Motion made to accept the minutes as presented by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the pre-audited bills and audit remaining bills of Abstract #13, this is for the 2023-2024 end of the years bill.

General Fund: Vouchers 2481-2503 \$61831.85

Water Fund: Vouchers 1014-1021 \$21304.62

Sewer Fund: Vouchers 1099-1108 \$6299.78

T&A Fund: Vouchers 119 \$161.15

Total: \$89,597.40

Motion made to pay abstract #13 of unaudited vouchers, by Trustee Fenton.

Motion seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the pre-audited bills and audit remaining bills of Abstract #1; this is for the 2024-2025 new year bills.

General Fund: Vouchers 2503-2515 \$11841.19

Water Fund: Vouchers 1022-1025 \$2511.22

Sewer Fund: Vouchers 1109-1111 \$2451.23

T&A Fund: Vouchers 120 \$225.48

Total: \$17,029.12

Motion made to pay abstract #1 of unaudited vouchers, by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Lori and James Murnane exited at 8:23PM.

Motion to adjourn the scheduled board meeting on June 10, 2024, by Trustee Jump.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

Adjourned at 8:25 PM.

Village Clerk Hall