

Meeting Minutes July 10, 2023

At a scheduled public hearing of the Board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson

Trustee: John Bell
Trustee: Pat Fenton
Trustee: Jeff Girvin (Absent)
Trustee: Mary Jump

Village Clerk: Sandy Hall

Public: Joanne Pitcher, Darrin Rooker, Tim Lyon

Mayor Wilson called the meeting to order at 7:00PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Mayor Wilson opened the second public hearing on FY 2020 Small Cities Community Development Block Grant Program #935HR147-20 at 7:00PM.

Public to be heard.

Joanne Pitcher stated that while she was at work, her neighbor Ray Starring was putting post in the ground near her property. Mayor Wilson communicated that before you can dig; you would need to call dig safe. Joanne presented videos and photos to the board of the damages. Trustee Fenton asked if she had called the police. Joanne stated that the police said they cannot do anything but put post it's up. A small discussion was held about surveying the property and that this would be a civil matter. Joanne stated that she would not get a survey done. Mayor Wilson stated that they will send Kevin Foster back up there to see if anything else can be done.

Joanne Pitcher and Tim Lyon exited the meeting at 7:32PM.

Darrin Rooker communicated that there will be a bike ride on Wednesday July 12, 2023. Clerk Hall stated that we are unsure whether we can have an officer on duty. Darrin stated that the Sheriff Department might be able to get someone.

Mayor Wilson communicated that Dwayne Crawford was supposed to be here about his water bill but never showed up. No voting taken.

Mayor Wilson moved onto Ed Faatz water bill. Mr. Faatz requested that the water be turned off for a few months while he was away. We did the water read the day before he left which resulted in 99 gallons used. Mr. Faatz thought that we did water reads at the end of the month. Clerk Hall explained to him how the water reads are done. Mr. Faatz told Clerk Hall that he was not aware of that; they would have left a week earlier to avoid generating another bill. He is asking if we can combine the 99 gallons to the next billing. Mr. Faatz is aware that he still has to pay the debt service. A small discussion was held about his water bill.

Motion was made to move the 99 gallons to the next quarter billing by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the 2023-2024 fire contract. He stated that we need to get this over to the town by August 15th, 2023. Clerk Hall informed Trustee Jump that since she was not present at the last board meeting; she explained that they would like to increase the contract by 5%.

Motion was made to sign the 2023-2024 fire contract by Trustee Fenton.

Motion seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the annual power generation contracts; WWTP for \$495.99 and Fire Department for \$482.57. This is for the annual maintenance.

Motion was made to sign the WWTP power generation contract for \$495.99 by Trustee Jump.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

Motion was made to sign the Fire Department power generation contract for \$482.57 by Trustee Jump.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson moved onto the list of transfers as follows:

- \$95,000 from A917 to A914 (appropriated to assigned)
- \$31,140 from F915 to F914 (appropriated to assigned)
- \$35,315 from G915 to G914 (appropriated to assigned)
- \$80684.42 ARPA funds from water F688 to general fund A688
- \$1500 from unappropriated fund A599 to Code Inspector A3620.1
- \$500 from unappropriated fund A599 to Fire Inspector A3620.11
- \$2210 from unappropriated fund to A599 to Garage Personal Services A1640.1

Mayor Wilson stated that the ARPA fund had to be transferred to general from water per OSC. The first four (4) transfers have to do with the ARPA fund. Mayor Wilson stated that the other transfer was due to Kevin Foster's pay increase and for Stephen Applebee 2-week vacation repayment; these were approved at the last board meeting.

Motion made to do said transfers by Trustee Fenton.

Motion seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Girvin Absent.

Mayor Wilson moved onto a complaint that we received about chickens on King Street. Mayor Wilson read the complaint out loud. He stated that we should send Kevin Foster up there. Mayor Wilson communicated that they never received permission from their surrounding neighbors, nor did they ever come to the board for approval. A discussion was held about this complaint. No voting was taken at this time.

Mayor Wilson moved onto reports.

The FD report, submitted by Chief Rooker, was reviewed. Along with his report was a letter that was presented to the board from the Fire Department about feeling disrespected and disheartened by the lack of support. No other questions arose.

The Codes Report, submitted by CEO Foster, was reviewed. A small discussion was held about the letter for demolition of Old School Church St. No other questions arose.

The DPW Report, submitted by Superintendent Applebee, was reviewed. No other questions arose.

The Treasurer Report, submitted by Treasurer Huband, was reviewed. No other questions arose.

Motion was made to accept the reports as presented by Trustee Fenton.

Motion seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Girvin Absent

Motion was made to close the public hearing at 8:06PM by Trustee Jump.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

Mayor Wilson read out loud the information that was provided to us for the FY 2020 Small Cities Community Development Block Grant #935HR147-20 Village-wide Owner-Occupied, Housing Rehabilitation Program.

Darrin Rooker exited the meeting at 8:10PM.

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from prior Village Board Meeting on June 12, 2023. Trustee Jump communicated that “Wilsom” should read “Wilson.”

Motion made to accept the minutes as presented with corrections by Trustee Fenton.

Motion seconded by Trustee Bell.

All in favor: 3-0-1-1

Trustee Girvin Absent

Trustee Jump Abstained

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from prior Village Board Meeting on June 26, 2023.

Motion made to accept the minutes as presented by Trustee Bell.

Motion seconded by Trustee Fenton.

All in favor: 3-0-1-1

Trustee Girvin Absent

Trustee Jump Abstained

Mayor Wilson communicated that he will be attending the conference in September along with Clerk Hall. Mayor Wilson stated that Trustee Girvin said that he does not know if he can attend. Treasurer Huband would like to go, but Mayor Wilson stated that they never sent a part time person. Mayor Wilson communicated that he does not like to see the office close, and he does not care what the other Villages do. Trustee Fenton agreed that it would not be good for the office to be closed.

Mayor Wilson moved onto the pre-audited bills and audit remaining bills of Abstract #2.

General Fund: Vouchers 2013-2020, 2022-2063 \$73028.79 (Voucher 2021 VOIDED)

Water Fund: Vouchers 894-902 \$21360.94

Sewer Fund: Vouchers 971-985 \$9584.45

T&A Fund: Vouchers 94-95 \$311.04

Total: \$104285.22

Motion made to pay abstract #2 of unaudited vouchers, by Trustee Bell.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Absent

Motion made to adjourn the scheduled Village Board Meeting on July 10, 2023, by Trustee Bell.

Motion seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Girvin Absent

Meeting Adjourned: 8:19 PM

Village Clerk Hall