

Meeting Minutes January 9, 2023

At a scheduled public hearing of the Board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson

Trustee: John Bell

Trustee: Pat Fenton

Trustee: Jeff Girvin

Trustee: Mary Jump

Village Clerk: Sandy Hall

Public: Mark Emerson, Darrin Rooker, Mike Davis, Dale Massi

Mayor Wilson called the meeting to order at 7:02PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Mayor Wilson opened the public hearing on Local Law # 1 of 2023; Overriding the Tax Cap and Local Law # 2 of 2023; Amending Local Law #3 of 2022 Water Rate Change due to the City of Auburn to Cayuga County Water Authority to the Village at 7:03PM. Mayor Wilson stated that if anyone would like to say anything before the public hearing closes, they may.

Mayor Wilson moved onto the public to be heard.

Dale Massi communicated there was a leak that he had no idea about; the water bill was a shock to him. Mayor Wilson stated that in the past with this situation; they have been able to adjust the sewer because it did not go down the sewer. Mayor Wilson communicated that the sewer charge would reduce to \$109.50 from \$2800.09. Mayor Wilson stated that unfortunately the water charge cannot be waived. Mayor Wilson said that if the board agrees; we can set up a payment plan or it will be relieved onto the taxes if not paid by May. Trustee Girvin suggested that we can give a break on the sewer charge and separate the water charge into 5 payments. Motion to reduce the sewer charge from \$2800.09 to \$109.50 was made by Trustee Jump. Motion was seconded by Trustee Girvin.

All in favor: 5-0

Motion to allow Dale Massi to make 5 payments on the water bill by May cause of the excess water made by Trustee Girvin.

Motion was seconded by Trustee Jump.

All in favor: 5-0

Dale Massi exited the meeting at 7:16PM

Mayor Wilson communicated that Dwight Wetthey brought in a letter to the board about his water bill at 19 Blauvelt Drive; there was a leak.

Motion to reduce Dwight sewer charge from \$1398.58 to \$106.81 made by Trustee Girvin.

Motion seconded by Trustee Jump.

All in favor: 5-0

Mike Davis from Extra Mile Technology attended the meeting to talk about IT services. He stated that he has been an IT tech for 25 years. He communicated that most municipalities need to meet certain requirements to have insurance. Mr. Davis stated that the contract would be about \$580/month; that would cover everything, so no additional charge if they had to come out. Trustee Girvin asked if we can add a line item to the budget for next year. A discussion was held about changing our email. If we would like to switch emails over to them, can we keep the same one we currently have. Mike Davis communicated that we would just need the domain name to transfer the emails, so we can keep the same ones we have.

Motion to sign the contract with extra mile technology made by Trustee Girvin.

Motion was seconded by Trustee Bell.

All in favor: 5-0

Mike Davis exited at 7:45PM

Mayor Wilson moved onto the Williamson Law Book Contract for the payroll software. This needs to be signed to renew the contract that will be effective 1/1/23 to 12/31/23 for \$1274.00.

Motion to accept and sign the 1/1/23-12/31/23 contract with Williamson Law Book Company for the Annual Software Support Contract made by Trustee Girvin.

Motion was seconded made by Trustee Jump.

All in favor: 5-0

Mayor Wilson moved onto Fred Dennis water line. Mr. Dennis said that the trailer was taken out and asked if they had to keep paying for the service debt. Mayor Wilson told him that it was because it was an improved lot. Mr. Dennis said that nothing will be going on there. A discussion was held around the water line. Trustee Girvin stated that we should get more information. No voting was taken at this time.

Mayor Wilson moved onto 54 Utica Street; there is no meter. A small discussion was held on 54 Utica Street. The board would like to table this for now. No voting was taken.

Mayor Wilson moved onto the planning board. He stated that the town asked if we would be willing to merge the town and village planning board together because they have trouble finding people to fill the seats. Mayor Wilson stated that he thinks it can be done. Mark Emerson stated that he did check with the town attorney and has not gotten anything back from him yet. Trustee Girvin stated that he does not think it is a good idea. The board decided to table this for now. No voting taken at this time.

Mayor Wilson moved onto a resolution to identify polling place concerning the upcoming election on March 21, 2023. The location of March 21, 2023, election to be held at the Port Byron Municipal Building 52 Utica Street, Port Byron NY 13140.

Motion for a resolution to identify polling place for the March 21, 2023, election to be held at 52 Utica Street Port Byron, NY 13140 made by Trustee Jump.

Motion was seconded by Trustee Girvin.  
All in favor: 5-0

Motion to set the hours for the election on March 21, 2023, to 9AM-9PM made by Trustee Fenton.

Motion seconded by Trustee Girvin.  
All in favor: 5-0

Mayor Wilson communicated that we need to have a resolution to appoint Carol Hamel as the Republican election inspector and Terry Debiaw as the Democratic election inspector for the March 21, 2023, election. They both said that they would be willing to do it.

Motion to appoint Carol Hamel as the Republican election inspector and Terry Debiaw as the Democratic election inspector made by Trustee Girvin.

Motion was seconded by Trustee Jump.  
All in favor: 5-0

Motion to set payrate for the election inspector at \$15 an hour made by Trustee Girvin.

Motion was seconded by Trustee Jump.  
All in favor: 5-0

Mayor Wilson moved onto the sewer plant replacement part. Mayor Wilson communicated that this is a proprietary part and can only order it from Lakeside. The cost to order the part is \$6799.00. A discussion was held about the warranty. Mayor Wilson read the warranty out loud.

Motion to sign the order form for \$6779.00 without the warranty made by Trustee Girvin.

Motion was seconded by Trustee Fenton.

All in favor: 3-2

Trustee Bell & Trustee Jump Voted No

Mayor Wilson stated that we should use the ARPA funds to purchase anything needed to fix the sewer and water.

Mayor Wilson moved onto a resolution to do transfer to correct deposits due to teller error as follows:

- Sewer (18) to General (19) \$4587.45
- Water (17) to General (19) \$2.89
- \$4087.85 in A1001
- \$500 in A2555
- \$2.89 from F2142 to A2771

Motion to make transfers to correct deposits due to teller error made by Trustee Girvin.

Motion was seconded by Trustee Jump.

All in favor: 5-0

Mayor Wilson moved onto a resolution to amend the budget \$5000 to cover invoices \$3313.56 from G909 to G8130.4.

Motion to amend the budget \$5000 made by Trustee Girvin.

Motion seconded by Trustee Bell.

All in favor: 5-0

Mayor Wilson moved onto a resolution to do transfers to cover invoices as follows:

- \$75.78 from A7140.2 Parks Equipment to A7140.4 Parks Contractual

Motion to make a resolution to make transfers made by Trustee Girvin.

Motion was seconded by Trustee Bell.

All in favor: 5-0

Mayor Wilson moved onto reports.

The DPW Report, submitted by Superintendent Applebee, was reviewed. No other questions arose.

The FD Report, submitted by Chief Rooker, was reviewed. No other questions arose.

A discussion was held about volunteer firefighter property assessment savings. The board would like a copy of the paperwork to look over, but they think it's a good idea. No voting taken at this time.

The Treasury Report, submitted by Treasurer Huband, was reviewed. No other questions arose.

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from prior Village Board meeting on December 12, 2022.

Motion to accept the minutes as presented made by Trustee Fenton.

Motion was seconded by Trustee Bell.

All in favor: 4-0-1

Trustee Girvin Abstained

Motion to accept the reports as presented made by Trustee Fenton.

Motion seconded by Trustee Girvin.

All in favor: 5-0

Motion made to close the public hearing on Local Law #1 of 2023, Overriding the tax cap and Local Law # 2 of 2023, amending Local Law #3 of 2022; water rate change due to the City of Auburn to Cayuga County Water Authority to the Village at 8:50PM by Trustee Girvin.

Motion was seconded by Trustee Jump.

All in favor: 5-0

Motion to authorize local law # 1 of 2023; overriding the tax cap made by Trustee Girvin

Motion was seconded by Trustee Jump.

All in favor: 5-0

Roll call vote made as follows:

	Yes	No	Absent	Abstained
Trustee John Bell	X			
Trustee Patrick Fenton	X			
Trustee Jeff Girvin	X			
Trustee Mary Jump	X			
Mayor Ronald Wilson	X			

Clerk Hall to file with NYS.

Motion to authorize local law # 2 of 2023; amending local law #3 of 2022 water rate change due to the City of Auburn to Cayuga County Water Authority to the Village made by Trustee Girvin.

Motion was seconded by Trustee Jump.

All in favor: 5-0

Roll call vote made as follows:

	Yes	No	Absent	Abstained
Trustee John Bell	X			
Trustee Patrick Fenton	X			
Trustee Jeff Girvin	X			
Trustee Mary Jump	X			
Mayor Ronald Wilson	X			

Clerk Hall to file with NYS.

Mayor Wilson moved on to the pre-audited bills and audit remaining bills of Abstract #8.

General Fund: Vouchers 1717-1763, 1765-1773 \$29721.76 (VOIDED 1764)

Water Fund: Vouchers 829-837 \$22225.88

Sewer Fund: Vouchers 897-906 \$5373.00

T&A Fund: Vouchers 81-83 \$427.67

Total: \$57748.31

Motion to pay abstract #8 of unaudited vouchers, made by Trustee Fenton.

Motion was seconded by Trustee Girvin.

All in favor: 5-0

Trustee Girvin would like the board to know that the historical society would like to sell the building and that they want to know if there are any grant writers for them to sell the building out right or knock the building down.

Darrin Rooker exited at 9:01PM

Trustee Girvin also would like the board to know that the Samuel center thanks the mayor for writing a letter of support.

Trustee Girvin asked that the guys take down the signs off the poles that are around the village that says "we buy houses".

Motion to adjourn the scheduled Village Board Meeting on January 9, 2023, made by Trustee Girvin.

Motion was seconded by Trustee Fenton.

All in favor 5-0

Meeting Adjourned: 9:09PM

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Village Clerk Hall