Meeting Minutes January 11,2021

At a scheduled public hearing of the board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson Trustee: Jeff Emerson

 Trustee: Patrick Fenton

 Trustee: Mary Jump

 Trustee: Jeff Girvin

Village Clerk: Sandy Hall

Treasurer: Ashley Huband

Mayor Wilson called the meeting to order at 7:04 PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Mayor Wilson stated that we were supposed to have 2 public hearing appearing at the board meeting.

Mayor Wilson discussed that Earl Smith was supposed to attend the board meeting. However, he showed up an hour before the meeting to speak with Mayor Wilson. Earl had told the Mayor that he did not want to complain, and he will just come in to pay his bill. However, Earl did explain to the Mayor that he was upset that there was an extra debt service added to his property. Earl also told the Mayor that he never received a letter advising him that another debt service would be added. Mayor Wilson explained to Earl that having 2 units would mean 2 debt services. Mayor Wilson apologize to Earl about him never receiving said letter. Mayor Wilson stated due to a staff change, maybe the letter got lost in communication.

Mayor Wilson also discussed that a gentleman came in to pay Lisa Waite’s water bill, he was supposed to appear at the board meeting. He was upset that the bill was so high. Mayor Wilson stated that after looking at Lisa water bill, the gentleman was not on said bill. Mayor Wilson also stated to the board that according to Lisa Waites past water bills that was looked up, she used around the same gallon every quarter. Clerk Hall stated to the board that when this gentleman came in to pay her bill, she never paid for the previous quarter, this was part of the reason why her bill was high.

Mayor Wilson moved onto the Port Byron Village Historian. Mayor Wilson stated that he would like to reappoint Donna Roe to continue being the Historian because she does a great job with this.

First motion to reappoint Donna Roe made by Trustee Girvin.

Second motion made by Trustee Jump

All in favor: 5-0

Mayor Wilson moved onto the NYCOM model resolution, which has to do with record management and retention.

First motion to adapt the NYCOM model resolution made by Trustee Emerson.

Second motion made by Trustee Girvin

All in favor: 5-0

Mayor Wilson moved onto the local law #1, authorizing a property tax levy in excess of the limit established in general municipal law S3-C. Mayor Wilson stated that we would need to change the date and send it into the citizens to have local law public hearing on February 8th,2021.

First motion to have local law #1 public hearing on February 8th, 2021 made by Trustee Girvin.

Second motion made by Trustee Emerson

All in favor: 5-0

Mayor Wilson discussed the Cayuga County Service plan. Mayor Wilson spoke to Lynn Martinelli, she asked if the village would sign on. Mayor Wilson asked her what this would mean and asked her if she could send information to him regarding this. Mayor Wilson signed and returned the form back to her. This would be available should we decide on it.

Mayor Wilson discussed that he nominated Darrin Rooker for the Cayuga County Planning Board. Mayor Wilson stated that the form was sent in for this.

Mayor Wilson moved onto resignation.

Howard Tanner submitted a letter of resignation from the Port Byron Code Enforcement.

Mayor Wilson stated that he did speak with Howard regarding why he was leaving. Howard explained to the Mayor that he is working to many hours and needed to cut back.

First Motion to accept resignation made by Trustee Girvin.

Second motion made by Trustee Jump

All in favor: 5-0

Mayor Wilson stated that we need to put an advertisement in the paper to hire a new code enforcer.

First motion to put an advertisement in the paper made by Trustee Girvin.

Second motion made by Trustee Jump

All in favor: 5-0

Mayor Wilson moved onto reports.

The Code Enforcement report, submitted by CEO Tanner, was reviewed. A discussion was held about 78 Rochester Street, they cannot evict, but Joanne was going to talk to the owner of the house, Steve Chapman about options. Both the owner and the resident were sent letters for a court appearance, but due to court not being in session, it would need to be rescheduled.

The PD Report, submitted by OIC Kalet, was reviewed. Mayor Wilson stated that in her report, it said that we are getting back some of the police survey that was send out along with the water bills. Mayor Wilson also stated that Officer Blanchfield has been working a few hours since we hired him. Mayor Wilson stated in OIC Kalet report that Officer Blanchfield hours are being planned for February. Mayor Wilson discussed the shift differential proposal that was in her report. Mayor Wilson said that he thought the numbers were maybe stretch out a little bit.

The DPW Report, submitted by superintendent Sims, was reviewed. Mayor Wilson only stated that in his report that the oil tank was now full.

The FD report, submitted by Chief Corey Rooker, was reviewed. Mayor Wilson stated that in his report, it said that 16 members received the first dose of COVID-19 vaccine and that that they would be getting a second dose by the end of January. Trustee Jump stated that the vaccine is being rolled out to some pharmacies.

The Treasurer’s report, submitted by Treasurer Huband, no questions arose. Mayor Wilson stated that if anyone has any questions, they can ask her.

First motion to accept reports as presented made by Trustee Girvin.

Second motion made by Trustee Fenton.

All in favor: 5-0

Mayor Wilson discussed that he is starting the Budget for 2021. If anyone has any idea to let him know. Trusted Girvin asked if they would be getting a rough draft beforehand. Mayor Wilson stated yes, they will be getting a rough draft.

Mayor Wilson moved onto the Williamson Law Book Contract for the payroll software. This needs to be signed to renew the contract that will be effective 1/1/2021 to 12/31/2021.

Motion to accept and sign the 01/01/2021-12/31/2021 contract with Williamson Law Book Company for the Annual Software Support Contract made by Trustee Girvin.

Second motion made by Trustee Jump.

All in favor: 5-0

Mayor Wilson moved onto the resolution to transfer $3020.95 from contingent account A1990.4 to law contractual A1420.4 to cover invoices for lawyer.

First motion to make transfer made by Trustee Girvin.

Second motion made by Trustee Fenton

All in favor: 5-0

Mayor Wilson discussed the old 1995 fire truck. Mayor Wilson stated that it was brought up in October to get it back to the auction. Mayor Wilson stated that they were told that Rooker would take care of it and did not. Clerk Hall stated that she did contact Command and was told they would not take it due to it being too old. Clerk Hall was also told that they only take anything 2000 or newer. Mayor Wilson stated that there was someone who was interested in the fire truck, but it was already sent it to the auction. Mayor Wilson stated that if anyone would like the fire truck to contact the auction place themselves and let them handle it.

Mayor Wilson moved onto Ashley Huband raise. Mayor Wilson stated that when Ashley was hired, she was told that she would get $1 an hour raise after her 6 months’ probation is up. As of February 1, 2021, her raise will take effect. Mayor Wilson also stated that the same thing will happen with Sandy Hall. When she was hired, after her 6-month probation is up, she will also get $1 an hour raise.

First motion to accept Ashley Huband raise made by Trustee Fenton.

Second motion made by Trustee Emerson.

All in favor: 5-0

Mayor Wilson moved onto old business; A discussion was held regarding the police reform. Clerk Hall stated that we have been getting some back already when people come in to pay their water bills. It was also stated that the residents have been mailing in the survey back to us. Trustee Emerson said that he went to a meeting regarding the police reform. Trustee Emerson stated that we will have to offer a bias awareness survey. Trustee Emerson said that they may come along with a body camera, but the question was if it would be our property or do them take it with them. Trustee Emerson said that if we can do a shared property, that would save us lots of money. He also stated that the OIC would need to do a performance review, and the Mayor would need to do one for the OIC. Trustee Emerson also stated that the OIC should have a policy for misconducting and if the state/sheriff police get called, do they need to share the information with the village OIC. Trustee Emerson said that we need to have a public hearing for the police reform. He suggested that maybe we can have it on February 8th, 2021, the same day as the public hearing for Local Law 1. There was another small discussion on the shift differential. Mayor Wilson said that they can not do it at this time.

Mayor Wilson asked if there was a motion to accept the meeting minutes from prior Village Board meeting, December 14, 2020 as presented to be approved.

First motion to accept minutes made by Trustee Fenton.

Second motion made by Trustee Emerson

All in favor: 5-0

Mayor Wilson asked if there are any questions about the unaudited bills that need to be paid. Questions arose about the CCWA bill. Trustee Girvin asked if we send letters out to the residents that did not pay. Village Clerk Hall stated that the residents who did not pay was called, and then letters were sent out to the residents as well. Trustee Girvin, then had asked if we could recoup some money back-because people are not paying. Mayor Wilson then had stated that those who have not paid, it will just go onto their taxes in May. Trustee Girvin then asked if it could be sent to the county. Mayor Wilson stated yes, we could and then the county will deal with it. Mayor Wilson stated that an executive order came down saying that the village has a choice if we wanted to give residents 21 days extra to pay bill.

First motion to accept bills as presented made by Trustee Girvin.

Second motion to accept bills made by Trustee Jump

All in favor: 5-0

Trustee Emerson again suggested that we do the public hearing for the police reform the same day as the public hearing for the local law #1

First motion to do both public hearing on February 8, 2021 made by Trustee Emerson.

Second motion made by Trustee Girvin.

All in favor: 5-0

Trustee Jump did state however if a lot of people wanted to attend, that we can hold these meetings via zoom.

Mayor Wilson moved onto a discussion about badger meter and Blair supply. He stated that Blair said that it would be $23900 for the infrastructure to be put up in the village without having blockages. Mayor Wilson stated that Badger said we do not need anything; it would cost $8400 for computer software. Trustee Emerson stated that Metronome/Neptune company have meters that have antennas on it. Trustee Emerson stated that if we could get someone local that we would not take a big blast, so might be a good idea to look at more.

Mayor Wilson questioned the Board if there was anything else to discuss. Nothing else to discuss. Motion to adjourn the scheduled Village Board Meeting of January 11, 2021 made by Trustee Girvin.

Second motion made by Trustee Jump.

All in favor 5-0

Meeting Adjourned: 8:00 PM

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 Village Clerk Hall