

Meeting Minutes January 10, 2022

At a scheduled public hearing of the board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson

Trustee: Jeff Emerson

Trustee: Pat Fenton

Trustee: Jeff Girvin (Absent)

Trustee: Mary Jump (Absent)

Village Clerk: Sandy Hall

Village Treasurer: Ashley Huband

Mayor Wilson called the meeting to order at 7:09PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Mayor Wilson moved onto the tree removal out of the creek. Mayor Wilson communicated that the easiest way to find the funds to pay for the tree removal was to amend the budget of 2021 for \$3500 from unexpended balance to public works charges.

First motion to amend the budget of 2021 for \$3500 from unexpended balance to public work charges made by Trustee Emerson.

Second motion made by Trustee Fenton.

All in favor: 3-0

Mayor Wilson moved onto a letter that will be sent out to residents to resume water shut off.

Mayor Wilson communicated that the executive order has ended as of December 22, 2021.

Mayor Wilsson read the letter out loud.

First motion to send letters out to residents made by Trustee Fenton.

Second motion made by Trustee Emerson.

All in favor: 3-0

Mayor Wilson moved onto resolution to make transfers.

- \$148.50 from contingent A1990.4 to Law A1420.4
- \$5057.38 from state aid A440 to Plowing contract A2210
- \$60726.25 from state aid A440 to ARPA A4089

First motion to make transfer made by Trustee Fenton.

Second motion made by Trustee Emerson.

All in favor: 3-0

Mayor Wilson moved onto Williamson Law Payroll contract for 1/1/2022-12/31/2022. A small discussion was held if we could get the prices for what we pay for each program we have with Williamson Law before we start the new budget, this way maybe we can do a separate line item for the programs we pay.

First motion to sign the Williamson Law Payroll contract for 1/1/2022-12/31/2022 made by Trustee Emerson.

Second motion made by Trustee Fenton.

All in favor: 3-0

Mayor Wilson moved onto setting building permit fee for grant 20-30K per project. It would be easier to set a flat rate fee. A small discussion was held on what the flat rate fee should be.

First motion to set the flat rate fee of \$100 made by Trustee Emerson.

Second motion made by Trustee Fenton.

All in favor: 3-0

Mayor Wilson moved onto the payroll report. Trustee Emerson communicated that this needs to be done for the comptroller report; this is something that needed to be done every year.

No other questions arose.

Mayor Wilson moved onto a notice that came from CCWA about a 4% increase on water rate; this is for informational purposes only. There was a small discussion around the 4%, water rate raised; they did not give us any warning that this was occurring, they just increased it.

Mayor Wilson moved onto reports.

The FD report, submitted by Chief Rooker, was reviewed. Mayor Wilson read the report out loud. No other questions arose.

The codes report, submitted by CEO Foster, was reviewed. A small discussion was held around the flat rate fee for building permit on the grant. No other questions arose.

The DPW report, submitted by Superintendent Sims, was reviewed. A small discussion around the wall heater. No other questions arose.

The treasurer report, submitted by Treasurer Huband, was reviewed. Mayor Wilson asked Treasurer Huband what the \$9005.56 was from. Treasurer Huband communicated that it is a separate account from the joint water project. A small discussion was held whether we could close the account. No other questions arose.

The police report, submitted by OIC Kalet, was reviewed. Mayor Wilson read the report out loud. No other questions arose.

The historian report, submitted by Dawn Roe, was reviewed. No other questions arose.

First motion to accept the reports as presented made by Trustee Emerson.

Second motion made by Trustee Fenton.

All in favor: 3-0

Mayor Wilson moved onto the information from the Zoom call about the Thoma Grant that was held on 1/5/2022. Mayor Wilson read some important points from the notes that was taken.

Mayor Wilson moved onto CCAV, informational purpose only. Mayor Wilson communicated that we will be hosting the CCAV dinner on January 25, 2022, at Potters. Mayor Wilson stated that the guest speaker will be Wade Beltramo from NYCOM, and it will be \$25 a plate.

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from prior Village Board meeting on December 13, 2021.

First motion to accept the minutes as presented made by Trustee Emerson.

Second motion made by Trustee Fenton.

All in favor: 3-0

Mayor Wilson moved on to the pre-audited bills and audit remaining bills of Abstract #8

General Fund: Vouchers 1167-1207 \$24019.72

Water Fund: Vouchers 680-691 \$18696.86

Sewer Fund: Vouchers 766-775 \$4362.63

T&A Fund: Vouchers 53-55 \$633.01

Total: \$47712.22

First motion to pay abstract #8 unaudited vouchers made by Trustee Emerson.

Second motion made by Trustee Fenton.

All in favor: 3-0

Mayor Wilson questioned the Board if there was anything else to discuss. Nothing else to discuss. Motion to adjourn the scheduled Village Board Meeting on January 10, 2022, made by Trustee Emerson.

Second motion made by Trustee Fenton.

All in favor 3-0

Meeting Adjourned: 8:30 PM

Village Clerk Hall