

At a scheduled public hearing of the board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson

Trustee: Jeff Emerson

Trustee: Pat Fenton

Trustee: Jeff Girvin

Trustee: Mary Jump

Village Clerk: Sandy Hall

Public: Taylor Bottar, Mark Emerson

Mayor Wilson called the meeting to order at 7:00 PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Mayor Wilson asked the public to be heard. Mark Emerson communicated that he is here from the ZBA board, he would like Mayor Wilson to know that he received an email from DePaul that they would know by the end of the year if we got the funding.

Mayor Wilson brought up the unfinished original water project concerning Clark St, McClean, connection on State Street and most importantly the line connecting Utica Street to Pine Street providing looping effect within the water system. Taylor Bottar from B&L attended the meeting to give pros and cons concerning the issues of the suggestion of new project. A lengthy discussion was held between the two parties: Taylor Bottar and Mayor Wilson. Taylor Bottar gave run down by the village and the things already done from old project. Taylor Bottar gave projection better to start modified project or the full reconstruction. No vote was needed.

Taylor Bottar exited the meeting at 7:53 PM.

Mayor Wilson communicated that we received an estimate on the tree removal. Mayor Wilson communicated that he called the dec and the Corp Engineer, they said it is the Town of Mentz or the property owner. Mayor Wilson stated that the good news is that you do not need a special permit to get the tree out because no equipment will be in the outlet. Mayor Wilson stated that the only person that has the equipment to do it is Kurt.

Mayor Wilson moved onto the Cayuga County Planning board nomination. Mayor Wilson communicated that they should nominate Darrin Rooker to be on the Cayuga County Planning board for 2022.

First motion to nominate Darrin Rooker made by Trustee Girvin

Second motion made by Trustee Emerson

All in favor: 5-0

Mayor Wilson moved onto a letter from Lucy Ware asking to pay Dr. Brundage annual physical examination that is done for the members of the Port Byron Fire Department.

First motion to pay this bill made by Trustee Girvin.

Second motion made by Trustee Jump.

All in favor: 5-0

Mayor Wilson moved onto Williamson Tax Program. We received a price quote from Williamson on the cost to get the tax program. Mayor Wilson went over the information that was sent to us on a few different things that the tax program would consist of. Clerk Hall explained that this would benefit us for several reasons as followed.

- If our computer goes down and we back up the information, Williamson can get the backup on our computer, so we do not lose all records
- For audited purpose, we are supposed to be keeping a copy of receipt weather people would like a copy or not, the tax program will archive them, so if we ever needed to pull them
- Safer for the Village

Clerk Hall communicated that it would be easier for the Treasurer to keep track because she is manually putting all information. Clerk Hall explained that it would be an additional price to add it onto both workstations. Trustee Emerson asked if it needed to be on both. Clerk Hall explained that it would be a good idea because if the treasurer is ever out, I can look up tax information.

First motion to sign Willimson Tax Contract made by Trustee Girvin

Second motion made by Trustee Emerson

All in favor: 5-0

Mayor Wilson moved onto resolution to make transfer from contingent A1994.4 to Law A1420.4 to cover invoices.

First motion to make transfer made by Trustee Emerson

Second motion made by Trustee Girvin

All in favor: 5-0

Mayor Wilson moved onto becoming a vendor for state fund to help people pay their water bills. Mayor Wilson read the information out loud that we received. There was a small discussion that was held about the water assist program and weather to be a vendor. Clerk Hall communicated that we would only become a vendor, we do not need to do anything else.

First motion to table the vendor agreement made by Trustee Girvin

Second motion made by Trustee Fenton

All in favor: 5-0

Mayor Wilson moved onto the tree removal quote. Mayor Wilson communicated that this is in the town but would benefit both town and village to remove it. A small discussion was held that the village would be willing to pay half if the town would pay the other half. Mark Emerson communicated that he would present this to the town board.

First motion to agree if the town will do 50/50 made by Trustee Girvin

Second motion made by Trustee Fenton

All in favor: 5-0

Mayor Wilson moved onto reports.

The codes report submitted by CEO Foster; A small discussion was held about 78 Rochester Street. No other questions arose.

The FD report submitted by Chief Rooker; was reviewed. No other questions arose.

The PD report submitted by OIC Kalet; was reviewed. No other questions arose.

The DPW report submitted by Superintendent Sims; a small discussion was held about the clock maintenance. Trustee Girvin asked why we keep getting billed for \$650. Mayor Wilson communicated that this maintenance agreement is for 2022, this would include 2 visits.

The Treasurer report submitted by Treasurer Huband, if you have any further questions, you can ask her. No other questions arose.

First motion to accept reports as presented made by Trustee Emerson

Second motion made by Trustee Fenton

All in favor: 5-0

Mayor Wilson moved onto the CCVA dinner, informational purpose only. Mayor Wilson communicated that we will be hosting the next CCVA dinner on January 25<sup>th</sup>. Mayor Wilson stated that we will be hosting it at Potters, he will go down the last week of December to talk to them about a menu. Wade will be coming as our speaker; he will discuss the Cannabis law.

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from prior Village Board meeting on November 8, 2021.

First motion to accept the minutes as presented made by Trustee Emerson.

Second motion made by Trustee Fenton.

All in favor: 4-0-1

Abstained: Trustee Girvin

Mayor Wilson moved on to the pre-audited bills and audit remaining bills of Abstract #7

General Fund: Vouchers 1114-1166 \$24999.09

Water Fund: Vouchers 671-679 \$17245.62

Sewer Fund: Vouchers 756-765 \$2767.62

T&A Fund: Vouchers 51-52 \$433.38

Total: \$45445.71

First motion to pay abstract #7 unaudited vouchers made by Trustee Emerson.

Second motion made by Trustee Girvin.

All in favor: 5-0

Mayor Wilson moved onto information from Frank Miller; this is for informational purpose only.

Mayor Wilson communicated that Frank wanted copies of the minutes that pertained to the water project.

Mayor Wilson questioned the Board if there was anything else to discuss. Nothing else to discuss. Motion to adjourn the scheduled Village Board Meeting on December 13, 2021, made by Trustee Emerson.

Second motion made by Trustee Emerson.

All in favor 5-0

Meeting Adjourned: 9:09 PM

---

Village Clerk Hall