

Meeting Minutes August 14, 2023

At a scheduled public hearing of the Board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson

Trustee: John Bell

Trustee: Pat Fenton

Trustee: Jeff Girvin

Trustee: Mary Jump

Village Clerk: Sandy Hall

Village Treasurer: Ashley Huband

Public: Barbara Clancy, Mark Emerson, Dwayne Crawford, Joann Bell

Mayor Wilson called the meeting to order at 6:58PM. Mayor Wilson asked everyone present to please stand for the Pledge to the Flag and a Moment of Silence.

Public to be heard.

Mark Emerson communicated that he is here about the Fire Contract. Mark asked if we purchased any new fire equipment in the past seven (7) years besides the brush truck. Mayor Wilson stated that they were talking about a new fire truck, but we do not have the funds to purchase one. Mark asked how much was in the reserve account for the new truck. Mayor Wilson communicated that there was not enough. Treasurer Huband provided a printout of what was in the reserve accounts. A discussion was held about the reserve accounts. Mark stated that he just wanted to gather information that he needed for their meeting. No other questions arose.

Dwayne Crawford entered the meeting at 7:05PM.

Judge Bell presented the annual Judge's report for July 2022 to July 2023 for the board to review. After the board has reviewed the report, they will sign the monthly checklist for review of the Justice Court Records. No other questions arose.

Motion was made to accept the Annual Judge's report for July 2022 to July 2023 by Trustee Girvin.

Motion seconded by Trustee Jump.

All in favor: 4-0-1

Trustee Bell Abstained

Dwayne Crawford communicated that he had a water leak, and that he replaced the line. He is asking for retribution for the amount on the sewer. Mayor Wilson discussed what we have done in the past.

Motion was made to reduce the sewer charge for last quarter due to the water leak by Trustee Girvin.

Motion seconded by Trustee Jump.

All in favor: 5-0

Dwayne Crawford exited the meeting at 7:30PM.

Mayor Wilson moved onto the Williamson Law Contract. Mayor Wilson read the contract out loud. This is for the 8/1/23-7/31/24 Accounting & Budget program; the cost would be \$1428. Motion was made to sign the Williamson Law Contract for 8/1/23-7/31/24 accounting & budget program for \$1428 by Trustee Girvin. Motion seconded by Trustee Fenton. All in favor: 5-0

Mayor Wilson communicated that we need to reappoint Mark Emerson as the ZBA Chairman. Motion was made to reappoint Mark Emerson as the ZBA Chairman by Trustee Girvin. Motion seconded by Trustee Bell. All in favor: 5-0

Mayor Wilson moved onto the Firehouse Repair Bid. Mayor Wilson communicated that Stevie took him over to show him that the wood was rotted. Josh Tanner was the only bid that we received, the other bid never was sent to us. Josh Tanner bid came in at \$2800 to replace rotten wood, vinyl soffit, aluminum fascia and debris removal. Motion made to hire Josh Tanner to repair the Firehouse by Trustee Girvin. Motion seconded by Trustee Fenton. All in favor: 5-0

Mayor Wilson moved onto the public works conference in October. Mayor Wilson stated that Stevie would like to attend. Motion was made to send Steve Applebee to the Public Works Conference in October by Trustee Girvin. Motion seconded by Trustee Jump. All in favor: 5-0

Mayor Wilson moved onto the estimated cost for the tree removal on Maple Ave from Cranebrook. The estimated cost was \$7000. There was a resident who asked about the trees in front of her house, she would like to redo her sidewalks. Motion was made to remove the trees on Maple Ave by Trustee Girvin. Motion seconded by Trustee Fenton. All in favor: 5-0

Mayor Wilson moved onto the snowplow contract. Mayor Wilson communicated a few key points that were in the contract. Motion was made to sign the snowplow contract by Trustee Girvin. Motion seconded by Trustee Fenton. All in favor: 5-0

Mayor Wilson moved onto Zenner. Mayor Wilson communicated that he thinks we may have been too quick by switching to them. A discussion was held about the Zenner meters; we are not happy with them, especially if it does not work properly. Clerk Hall explained several issues that we have experienced with them. The board communicated that we should look at the contract. No voting was needed at this time.

Judge Bell exited at 7:56PM.

Mayor Wilson moved onto a letter from Dwight Wethey regarding property at 29 Blauvelt Drive. The letter was reviewed by the board. A small discussion was held about his water bill. Motion was made to reduce the sewer charge and only charge the minimum amount by Trustee Girvin.

Motion seconded by Trustee Jump.

All in favor: 5-0

Mayor Wilson communicated that the resident living at 1 McClellan Street came in wanting to make a partial payment. It was explained to the resident that we do not take partial payments. The resident said that she can be here at 8AM on Friday morning to pay the bill to avoid the water being shut off.

Motion was made to allow her to be here at 8AM Friday morning to pay bill by Trustee Girvin.

Motion seconded by Trustee Fenton.

All in favor: 5-0

Mayor Wilson moved onto reports.

The DPW Report, submitted by Superintendent Applebee, was reviewed. A small discussion was held about the water tower. No other questions arose.

The Codes Report, submitted by CEO Foster, was reviewed. No other questions arose.

The PD report, submitted by OIC Kalet, was reviewed. No other questions arose.

The FD report, submitted by Chief Rooker, was reviewed. They are asking permission to buy a new thermal imaging camera, which costs approx. \$3500 and to purchase two sets of turnout gear at the cost of approx. \$7000 to replace out-of-date gear. No other questions arose.

Motion was made to give permission to purchase a new thermal imaging camera and two sets of turnout gear by Trustee Girvin.

Motion seconded by Trustee Jump.

All in favor: 5-0

The Treasurer Report, submitted by Treasurer Huband, was reviewed. No other questions arose.

Mayor Wilson moved onto Vitale Paving. Mayor Wilson communicated that we could use chips money if we wanted to do more streets. A discussion was held about street paving. No voting taken at this time.

Mayor Wilson moved onto the ARPA fund. Mayor Wilson was thinking of doing more sections on the back driveway. A discussion was held around paving the back driveway. Mayor Wilson stated that at the last meeting; we said that we should come up with ideas for the ARPA fund. Mayor Wilson stated that we should use the ARPA for sewer/water unexpected costs. No voting taken at this time.

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from prior Village Board Meeting on July 10, 2023.

Motion made to accept the minutes as presented by Trustee Bell.

Motion seconded by Trustee Fenton.

All in favor: 4-0-1

Trustee Girvin Abstained.

Mayor Wilson asked if the Village Board has reviewed the meeting minutes from prior Village Board Meeting on July 24, 2023.

Motion made to accept the minutes as presented by Trustee Girvin.

Motion seconded by Trustee Fenton.

All in favor: 5-0

Mayor Wilson moved onto the pre-audited bills and audit remaining bills of Abstract #3.

General Fund: Vouchers 2064-2128 \$116,390.92

Water Fund: Vouchers 903-918 \$119,077.16

Sewer Fund: Vouchers 986-1003 \$15263.86

T&A Fund: Vouchers 96-97 \$286.48

Total: \$251,018.42

Motion made to pay abstract #3 of unaudited vouchers, by Trustee Girvin.

Motion seconded by Trustee Bell.

All in favor: 5-0

Motion was made to accept the reports as presented by Trustee Fenton.

Motion seconded by Trustee Girvin.

All in favor: 5-0

Motion made to adjourn the scheduled Village Board Meeting on August 14, 2023, by Trustee Jump.

Motion seconded by Trustee Bell.

All in favor: 5-0

Meeting Adjourned: 8:45PM

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Village Clerk Hall