

At a regularly scheduled meeting of the board of Trustees of the Village of Port Byron held in the municipal building at 7:00PM, the following people were present:

Mayor: Ronald Wilson

Trustee: Jeff Girvin-absent
Trustee: Patrick Fenton
Trustee: Mary Jump-absent
Trustee: Jeff Emerson

Village Clerk: Caitlin Bacon

Village Treasurer: Diana Warren

Public Present: Mr. DeLue, Mrs. DeLue, Jami Evans and Alexis Wilbur-for a portion

Mayor Wilson called the meeting to order at 7:00PM. Mayor Wilson asked everyone present to stand for the Pledge of Allegiance and a moment of silence.

Mayor Wilson asked if there was anything the Public would like to discuss.

Ms. Evans requested the Village Board to consider extending the date to pay her water bill, as she could not pay it by the shut off date. Since this has been the first request to extend that payment date on this account, 3065A, the board did grant Jami until September 13th, 2019 to pay July 2019's water bill.

Motion to allow Ms. Evans request to extend her water bill date to September 13th, 2019 made by Trustee Fenton.

Motion seconded by Trustee Emerson.

All in favor: 3-0

Mayor Wilson did reiterate that if payment, in full, is not made by the end of the day on the 13th, water will be shut off at the property.

Ms. Evan did also ask the Village Board if there was a curfew for children, as she reports to have trouble with kids on her property at night.

The Village Board gave suggestions to help and remedy the matter.

Mayor Wilson asked if there was anything else from the public to discuss.

No other public comments to discuss.

At 7:09PM, Jami Evans and Alexis Wilbur exited the Village Board meeting.

Mayor Wilson presented the annual Williamson Law Contract for the accounting software for \$1059.00.

Motion to sign the annual contract for Williamson Law accounting program, and pay corresponding \$1059.00, made by Trustee Emerson.

Motion seconded by Trustee Fenton.

All in favor: 3-0

Mayor Wilson mentioned that since the prior board meeting, a conversation with Dawn Roe was had regarding her past position as Village Historian, and whether she would be interested in taking this position again. Since she was interested, Mayor Wilson stated that he would like to recommend Dawn Roe be appointed as the Village of Port Byron Historian.

Motion to support the appointment of Dawn Roe to become the Village of Port Byron Historian made by Trustee Emerson.

Motion seconded by Trustee Fenton.

All in favor: 3-0

Mayor Wilson updated the Village Board of the situation with Weedsport's garbage truck. Their truck has been totaled and a new one is on order; however, it will not be ready until October. Since there has been a change in how long Weedsport has requested to use the Port Byron garbage truck, insurance companies and lawyers have been called to protect both municipalities.

The Law firm of Frank Miller provided a contract; however, an error was found on the contract, that was also sent to Weedsport. The Village Board decided to table the contract until the corrections are made.

Mayor Wilson presented a request from employee Steve Sims, to pay for his daughter's insurance through college instead of creating a family plan, since she aged out of family health care plus.

Motion to reimburse Steve Sims for the Fall 2019 semester for the medical insurance expense made by Trustee Emerson.

Motion seconded by Trustee Fenton.

All in favor: 3-0

Mayor Wilson presented an inspection report, completed by the NYS DEC, at the Sewer Plant. On the topic of sewer, Trustee Emerson asked if the Village was ever given notice from the City of Auburn dumping sewage in the outlet, due to the flooding issue in the city. Village Clerk Bacon to compose a letter to send to the City of Auburn to request communication of such issues, in the future, as we are affected by it.

Mayor Wilson informed the Village Board of the need for all individuals associated with the Village of Port Byron to attend a schedule for the annual workplace trainings, hosted by the Village of Weedsport, presented by Comp Alliance.

The Village of Weedsport is hosting the training on September 4th and 5th. All individuals will be notified of the training, or the need to supply Village Clerk Bacon with a certificate that they have attended such training.

Mayor Wilson presented a letter from NYSEG stating that their company will be holding public hearings due to a proposal to increase the rates.

Mayor Wilson moved to reports.

The DPW report, submitted by Superintendent Sims. Report was reviewed. No questions arose.

The Fire report, submitted by Chief Rooker. No questions arose.

The police report, submitted by OIC Bacon, was read aloud. No questions arose.

The Code Enforcement report, submitted by CEO Tanner, was reviewed. No questions arose.

The Treasurer's report, submitted by Treasurer Warren was reviewed. No questions arose.

Motion to accept all reports, as presented, made by Trustee Fenton.

Motion seconded by Trustee Emerson.

All in favor: 3-0

The Justice report, submitted by Justice Bell was reviewed. No questions arose.

Motion to accept the Justice report, as presented, made by Trustee Emerson.

Motion seconded by Trustee Fenton.

All in favor: 3-0

Mayor Wilson informed the Village Board that Stevie has scheduled the AED training for August 14th. It was reiterated that any village employee is welcome, but it is not mandatory.

Mayor Wilson communicated an update in the Empire State Trail Grant, the bicycle fix it station at Schasel Park, that they will be taking out all the pavers to pour one large cement pad.

Mayor Wilson presented a letter sent by the Village of Port Byron ZBA stating that the ZBA would like to be lead agency for the Church Street Project.

Motion to sign the letter to allow the Village of Port Byron ZBA to be the lead agency regarding the application of DePaul Acquisitions LLC., for a special use permit and site plan review for the proposed Affordable Housing Project, Church Street, made by Trustee Emerson.

Motion seconded by Trustee Fenton.

All in favor: 3-0

Mayor Wilson read a thank you letter, sent by Andrea Seamans, regarding the police presence for the bicycle tour and for the DPW picking up the garbage.

Mayor Wilson communicated a letter from AECOM, requesting the Village of Port Byron that New York Power Authority (NYPA) has developed a Communications Backbone Execution Plan, and found The Village of Port Byron to be an involved agency.

Mayor Wilson signed the letter to allow NYPA to be the lead agency on said project.

Mayor Wilson communicated a letter sent by Hogan Drug and Alcohol Testing, that Don Hogan, owner of the company will be retiring on September 30th, 2019, and has sold his business to Anthony Elwood, who will be taking over the Village of Port Byron's account.

Mayor Wilson communicated the CCAV dinner for the month of August, hosted by Union Springs, on August 27th, 2019. Rebecca Roscito to be the speaker, RSVP's needed by August 20th.

Mayor Wilson communicated that NYCOM has opened their fall training school registration, for the dates of September 16th-20th, 2019. Mayor Wilson, Trustee Emerson, Village Clerk Bacon, and Village Treasurer Warren are registered to attend.

Trustee Emerson stated that per the prior meeting, research was completed to quote multiple businesses for a trailer. It was explained that the purpose of the trailer is to hook up more equipment to the truck, to help the shortage of staff situation. Therefore, instead of requiring two drivers, only one driver is needed to haul all the equipment needed for a call.

The Village Board decided to table the discussion due to a limited number of board members present.

Mayor Wilson asked if the Village Board had reviewed the meeting minutes from July 8th, 2019. After reviewing the minutes, Mayor Wilson asked if there was a motion to accept the meeting minutes from prior Village Board meeting, July 8th, 2019, to be approved.

Motion to accept meeting minutes by Trustee Fenton.

Motion was seconded by Trustee Emerson.

All in Favor: 3-0

Pre-audited bills and audit remaining bills:

Abstract #3

General Fund: Vouchers 46-89 \$16,941.52

Water Fund: Vouchers 375-384 \$19,833.10

Sewer Fund: Vouchers 459-474 \$5,357.06

T&A Fund: Vouchers 71-73 \$1,050.02

Total: \$43,181.70

Motion to pay the abstract #3, of unaudited vouchers made by Trustee Fenton.

Motion was seconded by Trustee Emerson.

All in favor: 3-0

Mayor Wilson questioned the Village Board if there was anything else to discuss. Nothing else to discuss.

Motion to adjourn the regular scheduled Village Board Meeting on August 12th, 2019 made by Trustee Emerson.

All in favor: 3-0

Meeting Adjourned: 8:38PM

Village Clerk

Bacon